

Flying Academy Corona base Operational Procedures

Dear pilots,

we would like to welcome you at our Corona base. We would like to familiarize you with our base and company's recommendations and operational procedures for safety of your flights in California and the surrounding states.

Flying academy is located at Corona municipal airport (KAJO), East of the city of Los Angeles. Surrounded by controlled tower airports such as Chino, Riverside, Ontario, etc.

Corona Municipal Airport is a great place to start your flight training or do your time-building. The training area is within 15 NM radius from the base, so you don't have to fly far away to practice maneuvers, instrument approaches, and takeoffs or landings.

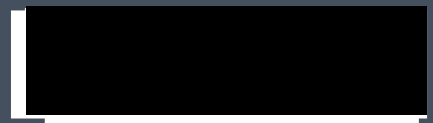
Corona Municipal Airport has 3200 X 60 feet runway lengths and 24 hours self serve fuel service.

Please take a look on following tips to ensure smooth operations:

1. KAJO airport is small and non towered airport, always watch around prior starting engine, taxiing and prior entering runway. There might be people operating without using a radio.
Always announce your intentions on Corona traffic at 122.7 Mhz
2. Taxi slowly, there are multiple airplanes around you and sometimes even people walking around them.
3. Do not do any runup at parking spot, there are airplanes around and behind you.
4. Prior any flight contact a weather briefer at +1 (800) 992-7433



5. For after hours briefing or flights use briefing room, ramp entrance code is [REDACTED]. Make sure you lock the room after use.
6. Airport gate is closed for entrance from [REDACTED] every day. The gate will open automatically for you to exit the airport after closing hours.
7. Shall you need oil, ask dispatcher for a full bottle. If you need oil at other locations check with local FBO's or fuel providers. Oil type used by specific airplane is printed on the dispatch. Do not mix oil types.
8. After sampling the fuel before flight at KAJO airport, if the fuel sample does not have any contamination return it to the tank. If there is a contamination throw the sample into the provided bucket and contact dispatcher / mechanic. Please do not spill fuel on the ground, it damages the tarmac surface.
9. Stay away from LAX Class - B airspace. First time you need to fly with CFI and receive a checkout from school to go to class B. Its its extremely busy and complicated airspace.
10. Bear in mind that Catalina island KAVX and Big Bear KL35 are NO-GO airports for solo flights, only specially approved and checked pilots can fly there with our airplanes. Talk to your instructor about checkout procedures.
11. Anytime you plan to fly over the water you need to have a life jacket onboard for each pilot and passenger, life jackets must be placed in seat pockets so they are available during the flight. Do not put them in baggage area. Shall you need them ask dispatcher for a life jacket before the flight.
12. Do not plan flights with legs longer than 4 hrs for C172 and 3 hrs for C152 (HOBBS) latest by this time you must land, have a rest, check fuel remaining and oil.
13. All airplanes are equipped with GPS use it smartly to plan your flight.
14. You need to carry a paper version of Sectional chart for any flight or have an ipad with Foreflight and downloaded pdf wit official FAA version of the sectional chart.
15. Do not play with ELT remote switch, if it happens to you to accidentally activate an ELT during the flight or on the ground, please contact nearest towered airport tower and announce it to them or call school dispatcher.



16. If there is any technical problem or observation with the airplane contact school dispatcher for assistance, where possible take a picture or video of the problem and send it to [REDACTED]
17. In summer months weather in California could be extremely hot, make sure that you have water with you for the flight. Make sure that you calculate density altitude. If you see large forest fire, do not fly through the smoke it is not safe.
18. Do not fly over open desert areas, they are complicated for VFR navigation, where possible stick to the highway or railroad.
19. There are three major military airports in the area: Twentynine Palms AFB, Edwards AFB and Vandenberg AFB. These airports are closed for civilian traffic and surrounded by restricted areas. Do not try to get close :)
20. There are high mountains north of ontario airport, if you want to fly to Las Vegas area, follow highway 15 and use Cajon pass to cross them. This is easiest option. Do not fly over mountains without a purpose terrain there is high and usually with plenty of birds around.
21. Mexico is absolutely a NO-GO zone for any flights.
22. After your flight make sure gust lock, pitot cover are put in place together with chocks and tie down chains.
23. Do not leave any trash inside of the airplane.
24. Do not walk on the grass located outside of the briefing room. We spent a lot of effort to grow it and keep it green in dry weather.
25. Smoking is prohibited on the ramp area !!

-- FLYING ACADEMY MANAGEMENT --

