

UNUSUAL INCIDENT/HAZARD REPORT

Ground Operations

Instructions:

Please print neatly and submit the Chief Pilot's office as soon as possible. All unusual incidents should be reported verbally as soon as practical and then followed up with this form. Attach additional sheets as necessary. Tab through fields, help text is available in the status bar.

Background Information

Your Name: SCOTT EVANS Ground Equipment: _____ Airport Involved: FOD
Incident Operational Date: 6/5/2016 Time of Incident (Local): 0635
Day of Week: ☒ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat Flight # (If applicable): 2208
Flight Crew Initials (if applicable): PIC: SRE SIC: BmH N-# (If applicable): N750Z

Details

Please mark all elements involved with the incident or hazard:

☒ Aircraft ☐ ATC ☐ Person(s) ☐ Structure ☐ Runway
☐ Airport Lighting ☒ Ramp Check ☐ Ground Equipment (please explain) _____
☐ Other Pertinent Elements (please explain) _____

Flight phase involved at time of occurrence: (If applicable):

☐ Taxi ☐ Takeoff ☐ Landing

Description of Incident:

WHILE LOADING THE 7TH PASSENGER OF 7, THE
AIRCRAFT TIPPED AFT ONTO ITS TAIL.

Possible Causes:

THE TAIL STAND WAS NOT INSTALLED AFTER LANDING
THE PREVIOUS NIGHT FOR HANGARING PURPOSES, BUT
WAS NOT HANGARED. THE TAIL STAND WAS NOT
INSTALLED IN THE MORNING & EVERYONE FAILED TO NOTICE.

Suggestions to Prevent Reoccurrence:

BETTER ATTENTION TO DETAIL BY FLIGHT CREW AND
RAMP AGENTS.

Involvement of Agencies Other Than Air Choice One

Mark the appropriate box

Is the incident currently being investigated by any outside agency? ☐ No ☐ Yes If yes complete the information below.

Agency Name: _____ Contact Phone #: _____

Contact Name (If known): _____

Signed: _____ Date: _____