



NTSB RECORD OF CONVERSATION

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Date: 4/11/2017
Person Contacted: Michael Giovanninni (Director of Safety, Key Lime Air)
NTSB Accident Number: ERA17FA066

Narrative:

The following record of conversation was recorded during a series of meetings at Key Lime Air Headquarters in Centennial, CO. Eric Alleyne (NTSB- ERA) also was present for the meeting.

- Mr. Giovanninni presented the new Key Lime Air safety management system (SMS) policy manual.
- Mr. Giovanninni agreed to suggestions made by NTSB staff. Changes - The flight risk assessment was suggested to be added into the revised SMS policy manual (to be implemented by August-September 2017). Mr. Giovanninni agreed that a risk assessment tool will be included within the new SMS policy document. The new SMS manual will include the flight risk assessment tool (FRATs).
- Mr. Giovanninni agreed to suggestions made by NTSB staff. Changes – The new SMS policy document outlines a Systems Improvement Section 10.0) formal review process. This flow/ process will be used for the FRAT review and NTSB safety suggestions previously provided. May 19th, 2017 was the date set by the Key Lime Air management team to implement the safety suggestions.