

AIRCRAFT ACCIDENT/INCIDENT CHECKLIST

---IF ASKED TO CALL 911, PLEASE DO SO---

In the event of an aircraft accident OR incident, please do the following:

1. SUSPEND RUNWAY OPERATIONS

Broadcast on Unicom 123.07 "Attention Destin traffic, Runway operations at Destin Airport are suspended until further notice due to (reason). i.e., due to disabled aircraft on or near the runway. Expect fifteen (15) minute delay-OR- delay unknown". Note the TIME and WIND DIRECTION/ SPEED

N/A

2. NOTIFY EGLIN

Call Eglin on Direct line "This is Destin. Runway operations are suspended until further notice due to (reason). Expect fifteen (15) minute delay-OR- delay unknown." Obtain operation initials of who you speak with. Write initials and time of call here N/A / see notes attached

3. NOTIFY MAINTENANCE

Call Kurtis Hinson at [REDACTED]
Describe the situation as best you can. Note time of call here.

N/A

4. CALL

Call Neyra VanAtta at [REDACTED] ✓
Destin Fire Department [REDACTED]
Sheriffs Department [REDACTED]

NOTE: Call Fire Department/ Sheriffs Department IF they are needed.
ex- oil spill, fire, upside down, trapped.

5. CALL

Call Scott Musser at [REDACTED]

6. CALL

Call Airport Operation Center at [REDACTED]

NOTE: IF AIRCRAFT INSIST UPON TRYING TO TAKEOFF, OR LAND DURING SUSPENDED OPERATIONS, WHICH THEY OFTEN DO, ADVISE THEM "RUNWAY OPERATIONS AT DESTIN ARE SUSPENDED. TAKEOFF OR LANDING WILL BE AT YOUR OWN RISK."

7. ISSUE NOTAM

If it appears that the runway operations will be suspended for more than thirty(30) minutes, a NOTAM should be issued.
Call Lockheed Martin Flight Service Station at [REDACTED] You will get a recording.
The recording will ask you to say what state you are calling from. It will then ask you to say North or South Florida. Once line is answered, advise you are calling from Destin Airport (KDTS), and that you need to have a NOTAM issued closing runway 14/32 closed due to (reason).
Ask them for their operating initials and document here N/A. (They will ask for your

initials, too.)

8. REQUEST A F.O.D. CHECK

F. O. D. stands for Foreign Object Damage. As soon as practical after aircraft accident/incident affecting runway/taxi way, have line supervisor or maintenance supervisor perform a visual inspection of the runway/taxi way to check for and retrieve debris. Ask supervisor to advise you of "ALL CLEAR." Document time here NIX.

9. AFTER "ALL CLEAR" IS DECLARED

Once it is safe to resume normal operations: Broadcast on Unicom 123.07 "Attention Destin Traffic, resume normal operations." Document the time here NIX.

10. NOTIFY EGLIN

Call Egin and tell them "Resume normal operations for Destin."
Note their initials/time here NIX / see notes

11. CANCEL NOTAM

Call Lockheed Martin Flight Service Station and Advise them to cancel the NOTAM for KDTs runway closure. Document their initials/time here NIX /

12. CALL TO RESUME NORMAL OPERATIONS

Call and inform these people and let them know all is back to normal at Destin.

Scott Musser at [REDACTED]
Airport Operation Center [REDACTED]
Time called 2030 by Scott Musser

Please document the following:

Wind Direction/ Speed _____ / _____
Tail Number of Aircraft involved in accident/incident N548C
Type of Aircraft Malibu Mirage
Contact information for Pilot (if available) _____

15. GIVE THIS COMPLETED CHECKLIST TO NEYRA VANATTA

At around 1920 ^(Malibu Mirage) N548C called in (1st & only call) that they ^{SM visibility} were 3 1/2 mile final for RWY 14. AWOS said 1/4 to 1/2 ~~mile~~ ^{visibility}. VV001. Notified John on radio. John went to wait for aircraft but 2 different planes had miss approach earlier (a total of 3 times) due to very FOGGY weather. N5089G C-172 @ 1626 and ^(never radioed in) N500FZ Citation @ 1640 & 1700. Never heard or saw N548C. About 5 mins later Egin called & asked about N548C if they had landed. I told them "no" and they ^{asked} wanted me to call them if I heard anything from N548C because Egin said they were concerned about 548C. I told John & he said to try to turn on ELT. I then called Patty for Freq. # (121.50) & Did not hear anything on that.

About 5 to 10 minutes later, Eglin called back and asked again if ~~we~~ N548C landed. After telling them "no", Eglin asked if one of our employees could go do a vehicle inspection of the runways/taxiways. And that they (Eglin) were going to start search & rescue. I told Jonn what was going on and asked him to go inspect taxiways/runways. I then called Neyra and told her what was going on. While speaking to Neyra, Scott called. I informed him of the situation.

Rex Thomson notified us that the aircraft was ^{spotted} in Joe's Bayou.

8


Amanda Adams
11/23 @ 2130

Date and Time	Flight	Aircraft	Type	Arrived	Runway	From/To	Operator
11/23/2010 19:38	NS48C	PA46		19:38:52		NEW /DTS	COLEMAN ACQUISITIONS LLC

Date and Time	Flight	Aircraft	Type	Departed	From/To	Fuel Uplift	Past Visits	Company \	Delay	Operator
11/23/2010 16:31	N548C	PA46		16:31:00	DTS /NEV	50	2	2		COLEMAN ACQUISITIONS LLC