

DCA24FA143

AIR TRAFFIC CONTROL

Group Chairman's Factual Report - Attachment 7

Facility Administration and Documentation

May 29, 2025

ZJX FACILITY STAFFING NUMBERS as of 4/25/2024:

Allotted CPC – 275

Onboard CPC – 212

Onboard CPCIT/DEV – 60

Allotted TMC – 18

Onboard TMC – 17 (includes Brent Garrett and Donna Weller)

Allotted STMC – 5

Onboard STMC – 4 (Includes Scott Albers)

Allotted OS – 36

Onboard OS-IT – 7

Onboard OS – 24 (includes Hayley Jennings)

Allotted OM – 6

Onboard OM – 5 (includes Sheri Baker and Shane Harvey)

Allotted SM – 4

Onboard SM – 3

Allotted SS – 11

Onboard SS – 10

Allotted XO – 1

Onboard XO – 1

Allotted ATM – 1

Onboard ATM – 0



Facility

ZJX

Area

WEST AREA

Date

03 Apr, 2024

Time

1235

Local

Zulu

Get Report

Quick Update

Time

Event

History

Time	Op	From	To
1200	JY	Available Other Duties	
1200	FB	Sign-In Other Duties	
1200	MA	Sign-In Other Duties	
1200	TA	Sign-In Other Duties	
1202	NC	Other Duties Available	
1204	JT	Other Duties On Position	
1204	HT	Available Other Duties	
1204	GM	On Position Other Duties	
1205	JY	Other Duties On Position	
1208	JY	On Position Other Duties	
1208	YO	On Position Other Duties	
1209	HT	Other Duties OJT	
1209	GM	Other Duties Available	
1209	YO	Other Duties OJTDEV	
1210	ZP	Sign-In Other Duties	
1213	JY	Other Duties Other Duties	
1217	JT	On Position On Position	
1217	JY	Other Duties On Position	
1217	KR	On Position Other Duties	
1222	KR	Other Duties Available	
1225	ZP	Other Duties Available	
1230	BD	Available Other Duties	
1235	BD	Other Duties On Position	
1236	TS	Available Other Duties	
1236	ZS	Available Other Duties	
1238	SJ	Sign-In Available	
1240	WC	Sign-In Available	
1241	TS	Other Duties OJTDEV	
1241	RY	On Position Other Duties	
1244	ZS	Other Duties OJT	

On Position

On	Elapsed	Op	Last Name	Pos ID
1209	00+27	HT	HOMAN	D11
1209	00+27	YO	CONNER	D11
1152	00+44	OJ	OSBORNE	R30
1157	00+39	RY	HUNT	R11
1217	00+19	JT	COMPTON	R29
1217	00+19	JY	JACOB	D30
1235	00+01	BD	THOMPSON	R10

Operations Supervisor / CIC

On	Elapsed	Op	Last Name	Pos ID
1149	00+47	KT	KENT	W-OS-O

Available List

On	Elapsed	Op	Last Name
1150	00+46	TS	ALLEN
1154	00+42	ZS	SHARPE
1157	00+39	NM	NEPI
1202	00+34	NC	RUTLEDGE
1209	00+27	GM	MARTINEZ
1222	00+14	KR	STRASLER
1225	00+11	ZP	PALM

Other Duties

On	Elapsed	Op	Last Name	Task Name
1030	02+06	CF	BENNETT	Leave
1105	01+31	GB	SWANSON	ADMIN TRAINING ADMINISTRATION - ATC
1135	01+01	LX	ALCORN	NON-POSITION OPERATIONAL DUTIES - ATC
1200	00+36	TA	ALBERT	Leave
1200	00+36	JR	BERNDT	TRAINING OFFSITE - ATC
1200	00+36	FB	LIU	TRAINING (CBI MBI REFRESHER ETC.) - ATC
1200	00+36	MA	MEKARA	Leave

MyFAA

Government Links

- USA.gov
- DOT Intranet
- MyFAA
- FAA.gov
- Privacy Policy

Release

Last Update

Contact

Federal Aviation
Administration

AIR TRAFFIC CONTROL
ATTACHMENT 7

DCA24FA143
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FAA Form 7230-10 (6-94) NSN: 0052-00-024-6102 Electronic Version (OmniForm)

FOR OFFICIAL USE ONLY Public Availability to be determined under 5 U.S.C. 552

POSITION LOG					
(1) FACILITY ID	(2) POSITION IDENTIFIER	(3) POS	(4) DATE		
ZJX	D09	RA	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		0359		D11	RA
0400		0359		D10	RA
0400		1204		R09	R
1205		1207		D11	RA
1208		1208		R09	R
1209		1234		D11	RA
1235		1357		R09	R
1358		1400		D10	RA
1401		1444		R09	R
1445		1518		D10	RA
1519		1744		R09	R
1745		1853		D11	RA
1854		0359		R09	R
CODE: C - ATCS/ATA S - Supervisor/Staff Spec T - Trainee/Developmental M - Trainee/Developmental Monitoring R - Trainee/Developmental Certification/ Evaluation					

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ZJX	D10	RA	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		1204		R10	R
0400		0359		R10	R
1205		1207		D11	RA
1208		1208		R10	R
1209		1234		D11	RA
1235		1357		R10	R
1358	BD	1400	C		
1401		1444		R10	R
1445	JY	1518	C		
1519		1744		R10	R
1745		1853		D11	RA
1854		0359		R10	R

CODE:

C - ATCS/ATA

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ZJX	D11		RA	04/03/2024	
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		1204		R11	R
1205	JY	1207	C		
1208		1208		R11	R
1209	HT	1249	C		
1209	Y0	1249	T		
1250		1344		R11	R
1345	HT	1452	C		
1345	Y0	1452	T		
1453		1548		R11	R
1549	HT	1644	C		
1549	Y0	1644	T		
1645		1744		R11	R
1745	HT	1816	C		
1745	Y0	1816	T		
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POSITION LOG

[illegible]

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POSITION LOG

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POSITION LOG					
(1) FACILITY ID	(2) POSITION IDENTIFIER	(3) POS	(4) DATE		
ZJX	D28	RA	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		0359		D12	RA
0400		1136		R28	R
0400		0359		D12	RA
1137		1207		D29	RA
1208		1738		R28	R
1739		1915		D12	RA
1916		0359		R28	R
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POSITION LOG

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POSITION LOG					
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ZJX	D30	RA	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		1135		R30	R
1136	GM	1203	C		
1204	JT	1216	C		
1217	JY	1305	C		
1306		1309		R30	R
1310	KT	1416	C		
1417		0204		R30	R
0205	CR	0214	C		
0215		0359		R30	R

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ZJX	R09	R	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		1122		R30	R
0400		0359		R10	R
1123		1233		R11	R
1234		1723		R10	R
1724		1853		R11	R
1854		0044		R10	R
0045		0308		R11	R
0309		0359		R30	R

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POSITION LOG

(1) FACILITY ID	(2) POSITION IDENTIFIER	(3) POS	(4) DATE		
ZJX	R10	R	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		1122		R30	R
1123		1234		R11	R
1235	BD	1257	C		
1258	GM	1400	C		
1401	BD	1451	C		
1452	GM	1541	C		
1542	JT	1634	C		
1635	GM	1723	C		
1724		1853		R11	R
1854	CM	1911	C		
1912	DP	2014	C		
2015	ZP	2121	C		
2122	TL	2141	C		
2142	CR	2300	C		

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POSITION LOG

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POSITION LOG					
(1) FACILITY ID	(2) POSITION IDENTIFIER	(3) POS	(4) DATE		
ZJX	R11	R	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		1122		R30	R
1123	NC	1156	C		
1157	RY	1240	C		
1241	TS	1350	T		
1241	ZS	1350	C		
1351	JT	1445	C		
1446	TS	1533	T		
1446	ZS	1533	C		
1534	TL	1631	C		
1632	TS	1712	T		
1632	ZS	1712	C		
1713	KT	1719	C		
1720	TL	1800	C		
1801	KT	1857	C		
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(1) FACILITY ID	(2) POSITION IDENTIFIER	(3) POS	(4) DATE		
ZJX	R12	R	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400		0419		R29	R
0420		1039		R30	R
1040		1536		R29	R
1537	ZP	1632	C		
1633	PA	1726	C		
1727	JT	1730	C		
1731	CM	1805	C		
1806	DP	1818	C		
1819	CS	1826	C		
1827	IK	1908	T		
1827	JE	1908	C		
1909	PA	2000	C		
2001	CS	2026	C		
2027	TL	2120	C		
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(1) FACILITY ID	(2) POSITION IDENTIFIER	(3) POS	(4) DATE		
ZJX	R29	R	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400	CM	0419	C		
0420		1039		R30	R
1040	BD	1139	C		
1140	KR	1216	C		
1217	JT	1250	C		
1251	NM	1333	C		
1334	RY	1419	C		
1420	KT	1443	C		
1444	SJ	1527	C		
1528	KR	1621	C		
1622	NM	1710	C		
1711	KR	1731	C		
1732	ZP	1804	C		
1805	IK	1811	C		
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ZJX	R29	R	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
1812	KR	1855	C		
1856	ZP	1918	C		
1919	CS	1958	C		
1959	IK	2104	C		
2105	RD	2152	C		
2153	IK	2326	C		
2327	CS	0005	C		
0006	JE	0007	C		
0008	IK	0050	T		
0008	JE	0050	C		
0051	CS	0139	C		
0140	AH	0314	C		
0315	AH	0329	C		
0330	MM	0359	C		

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ZJX	R30	R	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400	OA	0629	C		
0630	GU	1002	C		
1003	ZS	1010	C		
1011	JT	1107	C		
1108	NM	1151	C		
1152	OJ	1247	C		
1248	SJ	1309	C		
1310	KR	1436	C		
1437	NM	1519	C		
1520	RY	1549	C		
1550	BD	1642	C		
1643	RY	1728	C		
1729	BD	1749	C		
1750	SJ	1815	C		

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ZJX	R30	R	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
1816	TS	1907	C		
1908	SJ	1954	C		
1955	RD	2006	C		
2007	MM	2120	C		
2121	DP	2212	C		
2213	MM	2332	C		
2333	PA	2344	C		
2345	CR	0019	C		
0020	MM	0043	C		
0044	RD	0153	C		
0154	CR	0204	C		
0205	JE	0234	C		
0235	NC	0359	C		
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(1) FACILITY ID	(2) POSITION IDENTIFIER	(3) POS	(4) DATE		
ZJX	W-OS-0	0	04/03/2024		
(5) TIME ON	(6) INITIALS	(7) TIME OFF	(8) CODE	WHERE COMBINED	
				(9) POSITION IDENTIFIER	(10) POSITION TYPE
0400	OZ	1019	S		
1020		1104		Closed	
1105	ZS	1148	C		
1149	KT	1245	C		
1246	ZP	1301	C		
1302	NC	1353	C		
1354	ZP	1444	C		
1445	NC	1532	C		
1533	KT	1627	C		
1628	NC	1720	C		
1721	KT	1759	C		
1800	QB	1910	S		
1911	RD	1951	C		
1952	QB	2232	S		

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PERSONNEL LOG		REGION		FACILITY		AREA ID			DATE			
		ASO		ZJX		TMU - TMO			MONTH: APR	DAY: 03	YEAR: 2024	
NAME	CODE	TIME ON	TIME OFF	HOURS ON DUTY	HOURS ON LEAVE	LEAVE TYPE	HOURS NON POSITION DUTIES ASGNDE	HOURS POSITION DUTIES ASGNDE	REMARKS FOR: ALL ABSENCES FROM FACILITY, TRNG, TDY AND NON POSITIONAL DUTIES			
KING, ADAM (FL) 05:00 - 13:00	R	05:00	13:00	08+00			00+00	04+50				
VACCARELLA, DOUGLAS (VA) 06:30 - 14:30	58	05:30	06:30	09+15			00+05	08+57				
	R	06:30	14:30									
	9	14:30	14:45									
DERAMUS, KENNETH (KD) 06:00 - 14:00	R	06:00	14:00	09+00			00+01	05+56				
	97	14:00	15:00									
DENMARK, LARRY (MD) 06:45 - 14:45	R	06:45	14:45	08+00			00+35	04+56				
ALBERS, SCOTT (IT) 07:00 - 15:00	R	07:00	15:00	08+00			00+00	00+00				
WELLER, DONNA (EP) 07:00 - 15:30	R	07:00	15:30	08+30			00+00	00+00				
COSTRINO, JESSE (JS) 08:00 - 16:00	R	08:00	16:00	08+00			08+00	00+00				
MANDT, SHARLA (SN) 08:58 - 16:58	R	08:58	16:58	08+00			07+00	00+34				
PERKINS, AIRON (DA) 09:40 - 17:40	R	09:40	17:40	08+00			00+00	05+12				
STOVALL, VICTORIA (DG) 11:00 - 19:00	R	11:00	19:00	08+00			00+00	07+53				
POWLES, JAMES (PJ) 13:30 - 21:30	R	13:30	21:30	08+00			00+09	06+18				
KNOX, LINDSEY (LK) 15:00 - 23:00	R	15:00	23:00	09+00			00+06	06+49				
	58	23:00	00:00									
SZNAKOWSKI, CAROLINE (GC) 15:09 - 23:09	R	15:09	23:09	08+00			00+09	05+14				
GOSE, JASON (JM) 07:00 - 15:00					08+00	Leave	00+00	00+00				
FINCH, ADAM (AG) 07:00 - 15:00					08+00	Leave	00+00	00+00				
GARRETT, BRENT (BX) 14:00 - 22:00					08+00	Leave	00+00	00+00				
SANDERS, JESSIE (XS) RDO	50	06:30	11:15	04+45			00+08	03+42				
WEDLUND, STEPHEN (CL) RDO	100	12:30	20:30	08+00			00+32	04+55				
SUPERVISORY CERTIFICATE	NAME	CODE	TIME ON	TIME OFF	INTLS	NAME	CODE	TIME ON	TIME OFF	INTLS		

THE SIGNATURES ABOVE CERTIFY THAT THE ABOVE ENTRIES ARE CORRECT
(Signatures and times in charge are noted on FAA Form 7230-4, Daily Record of Facility Operation)

PERSONNEL LOG		REGION		FACILITY		AREA ID			DATE			
		ASO		ZJX		TMU - TM0			MONTH: APR	DAY: 03	YEAR: 2024	
NAME	CODE	TIME ON	TIME OFF	HOURS ON DUTY	HOURS ON LEAVE	LEAVE TYPE	HOURS NON POSITION DUTIES ASGNDE	HOURS POSITION DUTIES ASGNDE	REMARKS FOR: ALL ABSENCES FROM FACILITY, TRNG, TDY AND NON POSITIONAL DUTIES			
GIBSON, ROSS (RS) RDO	3	13:55	23:55	10+00			00+00	09+39				
GRAZIANO, STEFANIA (SG) RDO												
PATTON, LACEY (LP) RDO												
SUPERVISORY CERTIFICATE	NAME	CODE	TIME ON	TIME OFF	INTLS	NAME	CODE	TIME ON	TIME OFF	INTLS		
THE SIGNATURES ABOVE CERTIFY THAT THE ABOVE ENTRIES ARE CORRECT (Signatures and times in charge are noted on FAA Form 7230-4, Daily Record of Facility Operation)												

Corrective Action Plan

ZJX-CAP-2023-0002

Subject: Weather Services - Weather/Chaff Services			
Safety Monitoring Watchlist			
NA - Not Applicable			
Risk or Hazard			
Weather information has been associated with numerous aviation aircraft incidents. Controllers are not consistently issuing pertinent information on observed/reported weather and chaff areas, therefore resulting in non-compliance with JO 7110.65 2-6-4.			
Validated Safety Issue(s)			
Due to data from Event Reviews and the SRT assignments of YELLOW coding from events in 2023, Jacksonville ARTCC (ZJX) has rated Item 115 PIREP Dissemination and Classification and Item 187 Weather/Chaff Services as Non-Compliant Low on the ZJX 2023 Internal Compliance Verification (ICV). ZJX closed a PIREP requirements CAP in 2021 for PIREPs and Weather Reporting showing compliance in these areas. Since the CAP has been closed, there has been inconsistent weather services provided to the users of the NAS. Due to the events involving these services, it has been determined that a Corrective Action Plan (CAP) will be opened.			
Pertinent Regulations			
7110.65 - 2-6-4, Issuance of Weather/Chaff 7110.65 - 2-6-6, HIWAS Advisory			
Mitigation Plan			
Mitigation 1			
Type Briefing	Level Facility	Target Completion Date Dec 15, 2023	☒ Complete
Details ZJX will develop a verbal TEAM briefing item designed to educate the workforce on the changes in FAA Order JO 7110.65 2-6-6. It will address the current requirement of stating the specific weather phenomenon included in the Hazardous Inflight Weather Advisory.			
Mitigation 2			
Type Other	Level Facility	Target Completion Date Dec 30, 2023	☒ Complete
Details The Local Safety Council (LSC) and the Operations Supervisors will conduct OSAs. Each OS will be required to conduct two OSAs per month. The OSAs conducted shall be at least 15 minutes in length. If possible, the OSAs will be conducted at a sector that has weather conditions that require a PIREP according to the JO 7110.65 2-6-2 or has depicted areas of precipitation. The monitor will include both direct and indirect monitors.			
Mitigation 3			
Type Other	Level Facility	Target Completion Date Dec 30, 2023	☒ Complete
Details If weather is observed in the facility, the OMIC will conduct one weather monitor session per shift. The session will be at least 10 minutes cumulative time. The monitor can be direct and/or indirect. The findings of the weather monitor shall be submitted via the shift summary and emailed to the ATM, XO and QC Manager.			

Corrective Action Plan

ZJX-CAP-2023-0002

Monitoring Plan			
Monitoring Item 1			
Type Review	Level Facility	Target Completion Date Dec 30, 2023	☒ Complete
Details LSC and Operations Supervisors will conduct OSAs for a 30-day period applicable to this CAP. OSAs shall be conducted via direct/indirect monitoring. Falcon with audio will be attached to each QC OSA in CEDAR. Emphasis will be on the following: FAA JO 7110.65, Chapter 2, paragraph 2-6-6			
Effectiveness Target Facility compliance for each OSA must meet or exceed 85% at the end this period. If at the end of this period the percentage target is not reached, or if compliance percentage data supports action prior to this data review, this CAP and specific mitigation will be reopened and additional modifications made. This CAP will be in effect for 60 days.			
Monitoring Results Facility is at 94% compliance.			
Monitoring Item 2			
Type Audit	Level Facility	Target Completion Date May 24, 2024	☐ Complete
Details QC Department will conduct five random weather sessions per week to ensure the weather phenomenon was provided. The results will be captured on a spreadsheet and attached to the CAP.			
Effectiveness Target Facility compliance must be a minimum of 85%.			
Monitoring Results 1-29-24 We are extending this monitoring plan for one more month to collect data. 3-19-24 Three areas are above compliance and the other three are showing gradual improvement. The improvement will be graphed and briefed to the workforce to encourage more improvement. 4-16-24 Three areas are above compliance and the other three are showing gradual improvement. The LSC will brief the percentages to encourage more improvement.			
Monitoring Item 3			
Type Review	Level Facility	Target Completion Date May 24, 2024	☐ Complete
Details In an effort to measure the performance of the facility, and the effectiveness of the mitigations, a collaborative review will be conducted by the TEJX QC department, the NATCA ZJX safety representative and QCG scheduled at approximately thirty (30) and sixty (60) days from the beginning of the CAP.			

Corrective Action Plan

ZJX-CAP-2023-0002

Monitoring Plan (continued)

Effectiveness Target

Prior to the closing of this CAP, a joint team will be assembled at approximately 60 days from the implementation date of this CAP. The team will conduct an audit to ensure facility compliance in all of the initiated action items. The ESA QCG may also participate.

Monitoring Results

30-day check complete on 12-12-23.

60-day check complete on 1-29-24. We are extending this CAP for 30 more days to collect data on Monitoring Item #2.

CAP check completed on 3-19-24. We are extending this CAP for 30 more days to collect data on Monitoring Item #2. Three areas are above compliance and the other three are showing gradual improvement.

CAP check completed on 4-16-24. We are extending this CAP for 30 more days to collect data on Monitoring Item #2. Three areas are above compliance and the other three are showing gradual improvement.

CAP Approval

☒ Approved ☐ Not Approved
Approved By: **Ryan Sisneros**
Approved Date: **Nov 6, 2023**

ICV Checklist for ZJX - Jacksonville (Air Route Traffic Control Center)

CVT Year: 2024
Date of most recent ECV: 15-Nov-2021 - 22-Nov-2021
0 Checklist Comments

Actions

Search

ICV

ECV

☒ Show ☐ Explanation ☐ Hidden

☐ Show ☐ Explanation ☒ Mitigation Column

ICV Rating

All Ratings

filter

clear filter

102 of 108 items

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
2	Abbreviated Transmissions	Controllers use standard abbreviated transmissions phraseology	7110.65 par 2-4-9	Operations	Compliant	10-Feb-2024	
359	Air Traffic Control Operational Contingency Plans	Air Traffic Managers are responsible to have Operations Contingency Plans (OCPs) in place to respond to events that affect the Operational Contingency Levels (OCLs) of their facility to provide ATC services. Reference: FAA JO 1900.47 Air Traffic Control Operational Contingency Plans a. Ensure that the OCP conforms to the current version of the FAA JO 1900.47 Chapter 3, Documentation. b. Complete the annual requirements by December 31 of each calendar year.	1900.47 Ch 2 Section J; Ch 5 Section C	Operations	Compliant	25-Mar-2024	

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		1. Ensure that all network support agreements have been reviewed 2. Ensure that a facility ATC Zero exercise is conducted unless an actual ATC Zero or ATC Limited event occurred during the year. 3. Ensure certification of the facility OCP and support procedures in the National OCP Database. 4. Ensure certification of contact information in OCPs in the National OCP Database. c. Ensure the facility has conducted refresher training on the OCP in accordance with FAA JO 3120.4 Air Traffic Technical Training, which includes: 1. Airspace divestment/assumption procedures 2. Use of CPSS information, where applicable 3. Operationally relevant information seen during an exercise or event.					
11	Altimeter Issued and Requirements	Altimeter issued in accordance with prescribed procedures	7110.65 Ch 2 Sec 7; 7210.3 par 2-10-3 and 2-10-4	Operations	Compliant	27-Dec-2023	
13	Altitude Assignment and Verification	Controllers apply standardized application of procedures, assigning and verifying altitudes	7110.65 ch 4 sec 5	Operations	Compliant	30-Dec-2023	

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		and standard phraseology					
14	Altitude Filter Limits	Mode C targets and data blocks are displayed correctly through the use of appropriate altitude limits and display filters	7110.65 par 5-14-5	Operations	Compliant	27-Dec-2023	
16	AOV Credentialing	All requirements for conducting and recording initial credential ratings and biennial skill evaluations and completing return to duty plans are followed	8000.90	Administrative	Compliant	21-Dec-2023	
18	Approach Information and Arrival Procedures - Instructions	Controllers provide radar frequency, beacon changes, and advance approach information	7110.65 par 4-7-1; 5-9-4; 4-7-4a and b; 4-7-5 and 4-7-12	Operations	Not Observed	30-Dec-2023	
19	Approach Separation Minima	Controllers adhere to separation minima for approach procedures	7110.65 par 5-9-5	Operations	Compliant	29-Mar-2024	
20	Arrival and Approach Information and TCP	Controllers provide arrival and approach information and execute TCP	7110.65 par 4-7-6; 4-7-9 and 4-7-10	Operations	Compliant	30-Dec-2023	
21	Arrival Procedures	Controllers meet required elements and phraseology requirements	7110.65 ch 3 sec 10; ch 4 sec 7; par 5-9-4 and 5-9-5	Operations	Compliant	27-Dec-2023	
22	Arrival Weather, Airport Conditions	Controllers provide and solicit weather information, airport conditions, and below minima reports as required	7110.65 par 4-7-7; 4-7-11 and 4-7-12a	Operations	Compliant	30-Dec-2023	
24	ATC Clearances, Advisories, or Requests	Specialist provides clearances, advisories and requests in accordance with prescribed procedures	7110.10 par 4-3-7	Operations	Compliant	27-Dec-2023	
25	ATIS Procedures	ATIS duties including content, code	7110.65 ch 2 sec 9	Operations	Compliant	27-Dec-2023	

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		broadcast and review					
26	Automated Information Transfer (AIT)	AIT is conducted under the proper conditions	7110.65 par 5-4-8	Operations	Compliant	27-Dec-2023	
29	Beacon Systems	Controllers use standardized procedures and phraseology related to beacon systems	7110.65 par 5-2-1 through 5-2-16 and 5-2-22	Operations	Compliant	30-Dec-2023	
30	Bird Hazard Procedures/Advisories	Controllers issue bird activity advisories using prescribed phraseology. Required notifications are accomplished.	7110.65 par 2-1-23	Operations	Not Observed	28-Dec-2023	
32	Call Sign Usage	Aircraft identification and similar sounding call signs are handled as required	7110.65 par 2-4-15 and 2-4-20	Operations	Compliant	18-Jan-2024	
34	Clearances	Controllers use standardized manual and automated clearance formats and phraseology	7110.65 ch 4 sec 2 and 4; par 4-3-4	Operations	Compliant	27-Dec-2023	
36	Computer Assigned Altitude	Data block reflects current status of aircraft unless specified in a facility directive	7110.65 par 5-14-3	Operations	Compliant	30-Dec-2023	
40	Coordinate Use of Airspace	Controllers ensure necessary coordination is accomplished	7110.65 par 2-1-14 and 2-1-16	Operations	Compliant	Pending	
41	Coordinating Delays	Controllers meet requirements for forwarding delays and coordinating departure clearances	7110.65 par 4-3-7 through 4-3-10	Operations	Compliant	25-Apr-2024	
42	Covered Event Reviews (CER)	CERs are conducted as directed and are completed in accordance with applicable directive	7210.634 par 3-4	Quality Control	Compliant	21-Dec-2023	
44	Data Blocks	Controllers display and retain data blocks as required	7110.65 par 5-3-8	Operations	Compliant	27-Dec-2023	

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
45	Data Blocks-Sector Eligibility	Controllers meet all requirements to override sector eligibility	7110.65 par 5-14-6	Operations	Not Observed	30-Dec-2023	
49	Delays	Controllers use standard procedures and phraseology associated with departure delays, releases, ground stops, and delay sequencing	7110.65 par 4-3-4b2 and 4-3-5 through 4-3-7	Operations	Compliant	25-Apr-2024	
51	Departure Procedures	Controllers meet required elements and phraseology requirements	7110.65 par 4-3-1 through 4-3-4	Operations	Compliant	27-Dec-2023	
169	EDST/URET Usage	Controllers use EDST/URET in accordance with prescribed procedures	7110.65 ch 13 sec 1	Operations	Compliant	26-Mar-2024	
52	Emergency Frequencies	Facility ensures emergency frequencies are monitored continuously, in working order, and checked regularly	7210.3 par 3-3-3 and 3-3-4	Operations	Compliant	26-Mar-2024	
53	Emergency Procedures	Requirements are met for providing services in/to an emergency in accordance w/ prescribed procedures	7110.65 ch 10 sec 1 and 2	Operations	Compliant	29-Mar-2024	
58	Facility Coordination	The STMC ensures that an operational briefing is conducted at least once during the day and evening shift. The STMC communicates events that have an impact on the NAS.		Operations	Compliant	25-Mar-2024	
59	Flight Check Handling	Controllers use standard flight check handling procedures	7110.65 ch 9 sec 1	Operations	Compliant	26-Mar-2024	
62	GENOT Handling	Ensure that all employees with a need to know are thoroughly	7210.3 par 2-2-8	Operations	Not Observed	26-Mar-2024	

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		briefed prior to performing duties					
64	Handling Coast Tracks	Controllers meet requirement for coast tracks and updating them	7110.65 par 5-14-7 and 5-14-8	Operations	Compliant	29-Mar-2024	
66	Hazardous Weather Broadcast Procedures and Phraseology	Controllers/Specialists use correct procedures and phraseology for HIWAS broadcast	7110.65 par 2-6-6	Operations	Unrated		
67	Inflight Equipment Malfunctions	Controllers properly follow procedures for inflight equipment malfunctions	7110.65 par 2-1-7	Operations	Unrated		
366	International Flight Plan Departure (DEP) Message	Air Route Traffic Control Centers (ARTCC) shall develop and maintain a comprehensive local order/directive to clearly define responsibilities and procedures that international departure (DEP) messages are correctly processed for all required international departures originating in their airspace. Air Route Traffic Control Centers shall develop and conduct annual refresher training to process international DEP messages, and ensure this is added to their local training plan.	7210.3AA; 6-3-4; JO 7110.10Z; 7-1-10	Operations	Compliant	21-Dec-2023	
68	Interphone Format	Standard format is used on interphone	7110.65 par 2-4-12 and 2-4-13	Operations	Compliant	Pending	
69	Interphone, Frequency Monitoring and Testing	Controllers/Specialists monitor interphones and radio frequencies continuously (to include emergency frequencies when required)	7110.65 par 2-4-2; 7210.3 par 3-3-3 and 3-3-4 (check for emergency	Operations	Compliant	25-Mar-2024	

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
			frequency testing)				
76	Manual Reported Altitudes	Manual entry of a reported altitude is completed when required	7110.65 par 5-14-4	Operations	Compliant	25-Mar-2024	
79	Merging Target Procedures	Controllers apply merging target procedures as required	7110.65 par 5-1-8	Operations	Unrated		
81	Minimum IFR Altitudes	Display minimum IFR altitudes at each sector	7210.3 par 6-4-2	Operations	Compliant	25-Mar-2024	
83	Mode C Validation	Controllers use prescribed phraseology for assigning and verifying altitudes	7110.65 par 5-2-18 through 5-2-22	Operations	Compliant	29-Mar-2024	
84	MSAW/Conflict/MCI Alert	Controllers take appropriate action with E-MSAW, conflict alert, and MCI requirements when a CA or MCI alert is displayed	7110.65 par 5-14-1 and 5-14-2	Operations	Compliant	25-Mar-2024	
86	National Playbook	National Playbook routes are coordinated as required and in compliance with applicable directives	7210.3 ch 18 sec 21	Operations	Compliant	25-Apr-2024	
87	National Traffic Management Log (NTML)	Required information is entered into the NTML	7210.3 par 18-5-3 through 18-5-4	Operations	Compliant	25-Mar-2024	
89	Nonradar Procedures	Controllers apply nonradar procedures as required	7110.65 ch 6; sec 2-1	Operations	Compliant	26-Mar-2024	
90	NORDO/NORAC Aircraft	Proper procedures regarding NORDO/NORAC Aircraft are followed	7110.65 par 10-4-4; 7610.4 ch 7 sec 2 & 3	Operations	Unrated		
93	NOTAM Distribution	Personnel adhere to standardized distribution of received NOTAM information to other ATC facilities	7210.3 par 6-3-2 and para 6-3-4d3; 7930.2 par 3-1-2a; 3-	Operations	Unrated		

id	Item	Description	Reference	Evaluation Area	ICV		Mitigation Plan?
					Rating	Approval	
			2-1; and 3-2-2				
95	NOTAM Handling	NOTAMs are included on checklists and status information areas and briefed to personnel	7210.3 6-3-4d.3; 7930.2 par 1-3-1a and b; 2-2-3; 3-2-1 and 3-2-2	Operations	Unrated		
103	Oceanic Procedures for Atlantic ICAO	Controllers use oceanic procedures for Atlantic ICAO as required	7110.65 par 8-7-1 through 8-7-5	Operations	Unrated		
106	OJTI Selection, Certification and Evaluation	OJTIs are selected certified and evaluated in accordance with National Directive	3120.4; Ch 6	Training	Unrated		
107	Operational Currency	Operational and staff personnel maintain currency as required	7210.3 Ch 2; Section 3	Operations	Compliant	21-Dec-2023	
108	Operational Oversight	FLM/CIC/OS monitors operation, anticipates traffic flow, manages and eliminates distractions, and takes appropriate actions	7210.3 par 2-6-1; 2-6-2; 2-6-5a and 2-6-6	Operations	Compliant	26-Mar-2024	
373	Operational Reference Material	Information areas, position binders, etc., are current and accurate.	FAAO 7210.3 paragraph 2-1-3 and 2-1-4	Operations	Compliant	03-Feb-2024	
287	Opposite Direction Operations (ODO)	Description: The facility has developed procedures that have been approved by the service area Director Of Operations (through the Operations Support Group). The facility has captured those procedures in a local directive. The facility complies with those procedures.	7210.3 par. 2-1-34; ATO-SG-15-7 ODO	Operations	Unrated		
110	Overdue Aircraft	Controllers gather and share information on	7110.65 ch 10 sec 3;	Operations	Unrated		

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		overdue aircraft and properly complete applicable control actions	par 10-4-1 through 10-4-3				
115	PIREP Dissemination and Classification	PIREPs are disseminated and classified as specified in orders	7210.3 par 6-3-1b	Operations	Compliant	30-Jan-2024	
116	PIREP Information	Controllers solicit, broadcast, and disseminate PIREPs, as required, using prescribed phraseology	7110.65 par 2-6-2	Operations	Unrated		
117	Point Out Procedures	Controllers use point out procedures and phraseology either manually or via an automated method, as required	7110.65 par 5-4-3 and 5-4-7	Operations	Unrated		
118	Position Certification Process	Facilities follow established requirements and procedures for OJT and position certification process	3120.4; Chapter 6	Training	Compliant	03-Feb-2024	
120	Position Relief Briefings	Controllers/Specialists ensure position briefings are completed and recorded, and checklists are used	7110.65 Appendix A; 7210.3 par 2-2-4 and 2-2-6	Operations	Unrated		
121	Position Staffing	Assign personnel to positions as required by activity, equipment, and facility function	7210.3 ch 2 sec 6	Operations	Unrated		
122	Prearranged Coordination	Specialists comply with the prearranged coordination procedures that have been established and published in a facility directive/LOA	7110.65 par 5-4-9	Operations	Unrated		
127	Qualification Training	All required employees receive field qualification training IAW National and Local Directives	3120.4 par 4-2 and app D; F; G and H	Training	Compliant	03-Feb-2024	

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
128	Quality Control Monitoring	Quality Control Operational Skill assessments (QCOSA) are performed in accordance with applicable directive and include identified emphasis items (EI) as required	7210.634 ch 3	Quality Control	Compliant	03-Feb-2024	
129	Quality Control Programs	Quality Control Checks (QCC) and Quality Control Validations (QCV) are completed as required	7210.634 ch 6	Quality Control	Compliant	25-Mar-2024	
131	Radar Handoff Procedures	Controllers use specified radar handoff phraseology and procedures	7110.65 par 2-1-15; 5-4-1 and 5-4-3 through 5-4-6	Operations	Unrated		
132	Radar Identification Methods	Controllers use specified radar identification procedures and phraseology	7110.65 par 5-3-2 through 5-3-7	Operations	Compliant	Pending	
133	Radar Termination	Controllers apply standard radar termination procedures and phraseology	7110.65 par 5-1-13	Operations	Unrated		
134	Radar Vectoring	Controllers use standard radar vectoring procedures and phraseology	7110.65 ch 5 sec 6	Operations	Compliant	Pending	
135	Radio Communication	Controllers/Specialists use standard radio transmission format and phraseology and apply correct readback/hearback procedures and phraseology	7110.65 par 2-1-17d; 2-4-3; 2-4-8 and 2-4-14 through 2-4-22	Operations	Unrated		
136	Refresher Training	Each facility must establish and comply with a written annual refresher training program	3120.4 Ch 4 par 5b and Appendix A	Training	Unrated		

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
137	Remedial Training	Remedial Training is administered in accordance with National Directive	3120.4 Ch 4 par 6	Training	Compliant	21-Dec-2023	
141	RVSM Operations	Controllers properly follow procedures for RVSM/non-RVSM operations	7110.65 par 2-1-29	Operations	Unrated		
142	Safety Alerts	Controllers apply safety alert requirements and phraseology	7110.65 par 2-1-6	Operations	Unrated		
146	Severe Weather	Facility TMUs coordinate directly with the ATCSCC for matters pertaining to severe weather	7210.3 ch 18 sec 14 and 15	Operations	Unrated		
147	Skill Enhancement Training	Skill enhancement training meets required elements of prescribed procedures	3120.4 Ch 4; Section 5d	Training	Compliant	03-Feb-2024	
268	SOP/LOA Reviews	Review LOAs/SOPs for accuracy and completeness of data annually and as needed.	7210.3 paras 2-1-2; 2-1-3; 2-1-4; 2-1-5; 2-1-6; 2-2-14; 3-3-2; 4-3-3; 4-3-5; 4-3-6	Operations	Unrated		
148	Special Flight Handling	Standard procedures are followed when handling Special Flights	7210.3 Ch 5; par 18-4-2	Operations	Unrated		
150	Special Use Airspace Procedures	Controllers use standard special use airspace procedures: separation standards, clearance in and out, and VFR-on-top	7110.65 ch 9 sec 3	Operations	Unrated		
151	Special VFR	Controllers use standard procedures and phraseology for Special VFR operations	7110.65 ch 7 sec 5	Operations	Unrated		
152	Speed Adjustments	Controllers use standard speed control application, methods,	7110.65 ch 5 sec 7	Operations	Unrated		

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		minima, and phraseology					
153	Strip Marking	Controllers use standard flight progress strip marking	7110.65 par 2-3-1 through 2-3-3 and 2-3-5 through 2-3-10	Operations	Unrated		
154	Supplemental Duties	Supplemental duties are performed as required	7210.3 ch 18 sec 4	Operations	Unrated		
155	Supplemental Training	Training provided prior to effective date of new/revised procedures, regulations or equipment, etc.	3120.4 Ch 4 par 5C and Appendix A	Training	Unrated		
156	System Service Review (SSR)	SSRs are conducted and documented as required and events were documented and closed	7210.634 ch 4	Quality Control	Compliant	29-Mar-2024	
157	Systemic Issue Reviews (SYSIR)	SYSIRs are conducted when issues that have potential system impact have been identified and are completed in accordance with applicable directive	7210.634 par 4-5	Quality Control	Unrated		
159	TCAS/TAWS	Controllers handle TCAS/TAWS resolution advisories and reporting as required	7110.65 par 2-1-28	Operations	Unrated		
162	TM Responsibilities of FLM/CIC and ATCS	FLM/CICs and ATCSs work to manage flows of traffic as required	7110.65 par 11-1-2b and c	Operations	Unrated		
164	Traffic Advisories	Controllers apply traffic advisories as required	7110.65 par 2-1-21	Operations	Unrated		
165	Traffic Management Duties and Responsibilities	TMUs are in compliance with applicable standard operating procedures	7110.65 par 11-1-2; 7210.3 par 18-2-4a and b	Operations	Unrated		

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
166	Traffic Management Initiatives (TMIs)	System capacity and traffic demands are evaluated and initiatives are implemented as necessary	7210.3 par 18-7	Operations	Unrated		
167	Traffic Management Reviews (TMR)	TMRs are conducted as applicable in order to identify issues that may impact system efficiency	7210.634 par 4-3	Quality Control	Compliant	29-Mar-2024	
170	Vectoring to Final Approach	Aircraft were vectored to the final approach course to intercept at the applicable point using proper procedures and phraseology	7110.65 par 5-9-1 through 5-9-3	Operations	Unrated		
174	VFR-on-Top	Controllers use standard procedures and phraseology for applying VFR-on-top	7110.65 par 7-3-1; 7-3-2 and 9-3-3	Operations	Unrated		
176	Visual Approaches	Controllers use standard procedures and phraseology for applying Visual Approaches	7110.65 ch 7 sec 4	Operations	Unrated		
178	Visual Separation	Controllers use standard procedures and phraseology for the application of visual separation	7110.65 par 7-2-1b	Operations	Unrated		
179	Wake Turbulence	Controllers apply standard separation and advisories for flights impacted by wake turbulence	7110.65 par 2-1-19; 2-1-20 and 5-5-4e; N JO 7110.582	Operations	Unrated		
182	Weather Coordinator	WC performs duties as required	7210.3 par 6-3-1; 18-2-4b4; 18-26-3; 18-26-4b and 18-4-4	Operations	Compliant	Pending	
184	Weather Familiarization	Controllers/Specialists become familiar with pertinent weather information when	7110.65 par 2-6-1	Operations	Unrated		

				Evaluation Area	ICV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		coming on duty, and stay aware of current weather information needed to perform ATC duties					
186	Weather Processing	Receipt and dissemination of weather products	7110.65 par 2-9-2c and d; 7210.3 par 10-3-1	Operations	Unrated		
187	Weather/Chaff Services	Controllers use correct procedures and phraseology for reporting weather and chaff information to pilots and other affected facilities	7110.65 par 2-6-4	Operations	Noncompliant - Low	07-Nov-2023	Mitigation

102 of 108 items **Date of most recent ECV: 15-Nov-2021 - 22-Nov-2021**

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ECV Checklist for ZJX - Jacksonville (Air Route Traffic Control Center)

Scheduled Dates: 15-Nov-2021 - 22-Nov-2021

ECV Complete Date: 01-Dec-2021

CVT Year: 2022

Primary Evaluator: Priscilla Russell

Secondary Evaluator: Eric R Mathis

[0 Checklist Comments](#)

Actions

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ECV Rating All Ratings

102 of 102 items

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
2	Abbreviated Transmissions	Controllers use standard abbreviated transmissions phraseology	7110.65 par 2-4-9	Operations	Compliant	26-Nov-2021	
359	Air Traffic Control Operational Contingency Plans	Air Traffic Managers are responsible to have Operations Contingency Plans (OCPs) in place to respond to events that affect the Operational Contingency Levels (OCLs) of their facility to provide ATC services. Reference: FAA JO 1900.47 Air Traffic Control Operational Contingency Plans a. Ensure that the OCP conforms to the current version of the FAA JO 1900.47 Chapter 3, Documentation. b. Complete the	1900.47 Ch 2 Section J; Ch 5 Section C	Operations	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		annual requirements by December 31 of each calendar year. 1. Ensure that all network support agreements have been reviewed 2. Ensure that a facility ATC Zero exercise is conducted unless an actual ATC Zero or ATC Limited event occurred during the year. 3. Ensure certification of the facility OCP and support procedures in the National OCP Database. 4. Ensure certification of contact information in OCPs in the National OCP Database. c. Ensure the facility has conducted refresher training on the OCP in accordance with FAA JO 3120.4 Air Traffic Technical Training, which includes: 1. Airspace divestment/assumption procedures 2. Use of CPSS information, where applicable 3. Operationally relevant information seen during an exercise or event.					
11	Altimeter Issued and Requirements	Altimeter issued in accordance with prescribed procedures	7110.65 Ch 2 Sec 7; 7210.3 par 2-10-3 and 2-10-4	Operations	Compliant	26-Nov-2021	
13	Altitude Assignment and Verification	Controllers apply standardized application of procedures, assigning	7110.65 ch 4 sec 5	Operations	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		and verifying altitudes and standard phraseology					
14	Altitude Filter Limits	Mode C targets and data blocks are displayed correctly through the use of appropriate altitude limits and display filters	7110.65 par 5-14-5	Operations	Compliant	26-Nov-2021	
16	AOV Credentialing	All requirements for conducting and recording initial credential ratings and biennial skill evaluations and completing return to duty plans are followed	8000.90	Administrative	Compliant	26-Nov-2021	
372	Approach Clearance Procedures and Phraseology	Controllers issue approach clearances, adhere to separation minima, and issue alternate missed approach instructions using prescribed phraseology		External	Compliant	26-Nov-2021	
18	Approach Information and Arrival Procedures - Instructions	Controllers provide radar frequency, beacon changes, and advance approach information	7110.65 par 4-7-1; 5-9-4; 4-7-4a and b; 4-7-5 and 4-7-12	Operations	Compliant	26-Nov-2021	
19	Approach Separation Minima	Controllers adhere to separation minima for approach procedures	7110.65 par 5-9-5	Operations	Compliant	26-Nov-2021	
20	Arrival and Approach Information and TCP	Controllers provide arrival and approach information and execute TCP	7110.65 par 4-7-6; 4-7-9 and 4-7-10	Operations	Compliant	26-Nov-2021	
21	Arrival Procedures	Controllers meet required elements and phraseology requirements	7110.65 ch 3 sec 10; ch 4 sec 7; par 5-9-4 and 5-9-5	Operations	Compliant	26-Nov-2021	
22	Arrival Weather, Airport Conditions	Controllers provide and solicit weather information, airport conditions, and below	7110.65 par 4-7-7; 4-7-11 and 4-7-12a	Operations	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		minima reports as required					
24	ATC Clearances, Advisories, or Requests	Specialist provides clearances, advisories and requests in accordance with prescribed procedures	7110.10 par 4-3-7	Operations	Compliant	26-Nov-2021	
26	Automated Information Transfer (AIT)	AIT is conducted under the proper conditions	7110.65 par 5-4-8	Operations	Compliant	26-Nov-2021	
29	Beacon Systems	Controllers use standardized procedures and phraseology related to beacon systems	7110.65 par 5-2-1 through 5-2-16 and 5-2-22	Operations	Compliant	26-Nov-2021	
30	Bird Hazard Procedures/Advisories	Controllers issue bird activity advisories using prescribed phraseology. Required notifications are accomplished.	7110.65 par 2-1-23	Operations	Not Observed	26-Nov-2021	
32	Call Sign Usage	Aircraft identification and similar sounding call signs are handled as required	7110.65 par 2-4-15 and 2-4-20	Operations	Noncompliant - Low	26-Nov-2021	
34	Clearances	Controllers use standardized manual and automated clearance formats and phraseology	7110.65 ch 4 sec 2 and 4; par 4-3-4	Operations	Compliant	26-Nov-2021	
36	Computer Assigned Altitude	Data block reflects current status of aircraft unless specified in a facility directive	7110.65 par 5-14-3	Operations	Compliant	26-Nov-2021	
40	Coordinate Use of Airspace	Controllers ensure necessary coordination is accomplished	7110.65 par 2-1-14 and 2-1-16	Operations	Compliant	26-Nov-2021	
42	Covered Event Reviews (CER)	CERs are conducted as directed and are completed in accordance with applicable directive	7210.634 par 3-4	Quality Control	Compliant	26-Nov-2021	
44	Data Blocks	Controllers display and retain data blocks as required	7110.65 par 5-3-8	Operations	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
45	Data Blocks-Sector Eligibility	Controllers meet all requirements to override sector eligibility	7110.65 par 5-14-6	Operations	Compliant	26-Nov-2021	
48	Delay Reporting	Facility reports delays as required		Operations	Compliant	26-Nov-2021	
49	Delays	Controllers use standard procedures and phraseology associated with departure delays, releases, ground stops, and delay sequencing	7110.65 par 4-3-4b2 and 4-3-5 through 4-3-7	Operations	Compliant	26-Nov-2021	
51	Departure Procedures	Controllers meet required elements and phraseology requirements	7110.65 par 4-3-1 through 4-3-4	Operations	Compliant	26-Nov-2021	
169	EDST/URET Usage	Controllers use EDST/URET in accordance with prescribed procedures	7110.65 ch 13 sec 1	Operations	Compliant	26-Nov-2021	
52	Emergency Frequencies	Facility ensures emergency frequencies are monitored continuously, in working order, and checked regularly	7210.3 par 3-3-3 and 3-3-4	Operations	Compliant	26-Nov-2021	
53	Emergency Procedures	Requirements are met for providing services in/to an emergency in accordance w/ prescribed procedures	7110.65 ch 10 sec 1 and 2	Operations	Compliant	26-Nov-2021	
58	Facility Coordination	The STMC ensures that an operational briefing is conducted at least once during the day and evening shift. The STMC communicates events that have an impact on the NAS.		Operations	Compliant	26-Nov-2021	
59	Flight Check Handling	Controllers use standard flight check handling procedures	7110.65 ch 9 sec 1	Operations	Compliant	26-Nov-2021	
62	GENOT Handling	Ensure that all employees with a need	7210.3 par 2-2-8	Operations	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		to know are thoroughly briefed prior to performing duties					
64	Handling Coast Tracks	Controllers meet requirement for coast tracks and updating them	7110.65 par 5-14-7 and 5-14-8	Operations	Compliant	26-Nov-2021	
66	Hazardous Weather Broadcast Procedures and Phraseology	Controllers/Specialists use correct procedures and phraseology for HIWAS broadcast	7110.65 par 2-6-6	Operations	Compliant	26-Nov-2021	
67	Inflight Equipment Malfunctions	Controllers properly follow procedures for inflight equipment malfunctions	7110.65 par 2-1-7	Operations	Compliant	26-Nov-2021	
366	International Flight Plan Departure (DEP) Message	Air Route Traffic Control Centers (ARTCC) shall develop and maintain a comprehensive local order/directive to clearly define responsibilities and procedures that international departure (DEP) messages are correctly processed for all required international departures originating in their airspace. Air Route Traffic Control Centers shall develop and conduct annual refresher training to process international DEP messages, and ensure this is added to their local training plan.	7210.3AA; 6-3-4; JO 7110.10Z; 7-1-10	Operations	Compliant	26-Nov-2021	
68	Interphone Format	Standard format is used on interphone	7110.65 par 2-4-12 and 2-4-13	Operations	Noncompliant - Low	26-Nov-2021	
69	Interphone, Frequency Monitoring and Testing	Controllers/Specialists monitor interphones and radio frequencies continuously (to include emergency	7110.65 par 2-4-2; 7210.3 par 3-3-3 and 3-3-4 (check for	Operations	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		frequencies when required)	emergency frequency testing)				
76	Manual Reported Altitudes	Manual entry of a reported altitude is completed when required	7110.65 par 5-14-4	Operations	Compliant	26-Nov-2021	
79	Merging Target Procedures	Controllers apply merging target procedures as required	7110.65 par 5-1-8	Operations	Compliant	26-Nov-2021	
81	Minimum IFR Altitudes	Display minimum IFR altitudes at each sector	7210.3 par 6-4-2	Operations	Compliant	26-Nov-2021	
83	Mode C Validation	Controllers use prescribed phraseology for assigning and verifying altitudes	7110.65 par 5-2-18 through 5-2-22	Operations	Compliant	26-Nov-2021	
84	MSAW/Conflict/MCI Alert	Controllers take appropriate action with E-MSAW, conflict alert, and MCI requirements when a CA or MCI alert is displayed	7110.65 par 5-14-1 and 5-14-2	Operations	Compliant	26-Nov-2021	
86	National Playbook	National Playbook routes are coordinated as required and in compliance with applicable directives	7210.3 ch 18 sec 21	Operations	Compliant	26-Nov-2021	
87	National Traffic Management Log (NTML)	Required information is entered into the NTML	7210.3 par 18-5-3 through 18-5-4	Operations	Compliant	26-Nov-2021	
89	Nonradar Procedures	Controllers apply nonradar procedures as required	7110.65 ch 6; sec 2-1	Operations	Compliant	26-Nov-2021	
90	NORDO/NORAC Aircraft	Proper procedures regarding NORDO/NORAC Aircraft are followed	7110.65 par 10-4-4; 7610.4 ch 7 sec 2 & 3	Operations	Compliant	26-Nov-2021	
93	NOTAM Distribution	Personnel adhere to standardized distribution of received NOTAM information to other ATC facilities	7210.3 par 6-3-2 and para 6-3-4d3; 7930.2 par 3-1-2a; 3-	Operations	Compliant	26-Nov-2021	

id	Item	Description	Reference	Evaluation Area	ECV		Mitigation Plan?
					Rating	Approval	
			2-1; and 3-2-2				
95	NOTAM Handling	NOTAMs are included on checklists and status information areas and briefed to personnel	7210.3 6-3-4d.3; 7930.2 par 1-3-1a and b; 2-2-3; 3-2-1 and 3-2-2	Operations	Compliant	26-Nov-2021	
103	Oceanic Procedures for Atlantic ICAO	Controllers use oceanic procedures for Atlantic ICAO as required	7110.65 par 8-7-1 through 8-7-5	Operations	Compliant	26-Nov-2021	
106	OJTI Selection, Certification and Evaluation	OJTIs are selected certified and evaluated in accordance with National Directive	3120.4; Ch 6	Training	Noncompliant - Low	26-Nov-2021	
107	Operational Currency	Operational and staff personnel maintain currency as required	7210.3 Ch 2; Section 3	Operations	Informational	26-Nov-2021	
108	Operational Oversight	FLM/CIC/OS monitors operation, anticipates traffic flow, manages and eliminates distractions, and takes appropriate actions	7210.3 par 2-6-1; 2-6-2; 2-6-5a and 2-6-6	Operations	Compliant	26-Nov-2021	
188	Operational Reference Material	Information areas, position binders, etc., are current and accurate.		External	Compliant	26-Nov-2021	
110	Overdue Aircraft	Controllers gather and share information on overdue aircraft and properly complete applicable control actions	7110.65 ch 10 sec 3; par 10-4-1 through 10-4-3	Operations	Compliant	26-Nov-2021	
115	PIREP Dissemination and Classification	PIREPs are disseminated and classified as specified in orders	7210.3 par 6-3-1b	Operations	Compliant	26-Nov-2021	
116	PIREP Information	Controllers solicit, broadcast, and disseminate PIREPs, as required, using prescribed phraseology	7110.65 par 2-6-2	Operations	Compliant	26-Nov-2021	

id	Item	Description	Reference	Evaluation Area	ECV		Mitigation Plan?
					Rating	Approval	
117	Point Out Procedures	Controllers use point out procedures and phraseology either manually or via an automated method, as required	7110.65 par 5-4-3 and 5-4-7	Operations	Noncompliant - High	26-Nov-2021	
118	Position Certification Process	Facilities follow established requirements and procedures for OJT and position certification process	3120.4; Chapter 6	Training	Noncompliant - Low	26-Nov-2021	
120	Position Relief Briefings	Controllers/Specialists ensure position briefings are completed and recorded, and checklists are used	7110.65 Appendix A; 7210.3 par 2-2-4 and 2-2-6	Operations	Noncompliant - Low	26-Nov-2021	
121	Position Staffing	Assign personnel to positions as required by activity, equipment, and facility function	7210.3 ch 2 sec 6	Operations	Informational	26-Nov-2021	
122	Prearranged Coordination	Specialists comply with the prearranged coordination procedures that have been established and published in a facility directive/LOA	7110.65 par 5-4-9	Operations	Compliant	26-Nov-2021	
125	Preparation of FAA Form 7230-4	Manual or automated form has all required elements		Operations	Compliant	26-Nov-2021	
127	Qualification Training	All required employees receive field qualification training IAW National and Local Directives	3120.4 par 4-2 and app D; F; G and H	Training	Compliant	26-Nov-2021	
128	Quality Control Monitoring	Quality Control Operational Skill assessments (QCOSA) are performed in accordance with applicable directive and include identified emphasis items (EI) as required	7210.634 ch 3	Quality Control	Compliant	26-Nov-2021	

id	Item	Description	Reference	Evaluation Area	ECV		Mitigation Plan?
					Rating	Approval	
129	Quality Control Programs	Quality Control Checks (QCC) and Quality Control Validations (QCV) are completed as required	7210.634 ch 6	Quality Control	Compliant	26-Nov-2021	
131	Radar Handoff Procedures	Controllers use specified radar handoff phraseology and procedures	7110.65 par 2-1-15; 5-4-1 and 5-4-3 through 5-4-6	Operations	Compliant	26-Nov-2021	
132	Radar Identification Methods	Controllers use specified radar identification procedures and phraseology	7110.65 par 5-3-2 through 5-3-7	Operations	Compliant	26-Nov-2021	
133	Radar Termination	Controllers apply standard radar termination procedures and phraseology	7110.65 par 5-1-13	Operations	Compliant	26-Nov-2021	
134	Radar Vectoring	Controllers use standard radar vectoring procedures and phraseology	7110.65 ch 5 sec 6	Operations	Compliant	26-Nov-2021	
135	Radio Communication	Controllers/Specialists use standard radio transmission format and phraseology and apply correct readback/hearback procedures and phraseology	7110.65 par 2-1-17d; 2-4-3; 2-4-8 and 2-4-14 through 2-4-22	Operations	Compliant	26-Nov-2021	
136	Refresher Training	Each facility must establish and comply with a written annual refresher training program	3120.4 Ch 4 par 5b and Appendix A	Training	Compliant	26-Nov-2021	
137	Remedial Training	Remedial Training is administered in accordance with National Directive	3120.4 Ch 4 par 6	Training	Not Observed	26-Nov-2021	
141	RVSM Operations	Controllers properly follow procedures for RVSM/non-RVSM operations	7110.65 par 2-1-29	Operations	Compliant	26-Nov-2021	
142	Safety Alerts	Controllers apply safety alert	7110.65 par 2-1-6	Operations	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
		requirements and phraseology					
146	Severe Weather	Facility TMUs coordinate directly with the ATCSCC for matters pertaining to severe weather	7210.3 ch 18 sec 14 and 15	Operations	Compliant	26-Nov-2021	
147	Skill Enhancement Training	Skill enhancement training meets required elements of prescribed procedures	3120.4 Ch 4; Section 5d	Training	Noncompliant - Low	26-Nov-2021	
268	SOP/LOA Reviews	Review LOAs/SOPs for accuracy and completeness of data annually and as needed.	7210.3 paras 2-1-2; 2-1-3; 2-1-4; 2-1-5; 2-1-6; 2-2-14; 3-3-2; 4-3-3; 4-3-5; 4-3-6	Operations	Compliant	26-Nov-2021	
148	Special Flight Handling	Standard procedures are followed when handling Special Flights	7210.3 Ch 5; par 18-4-2	Operations	Compliant	26-Nov-2021	
150	Special Use Airspace Procedures	Controllers use standard special use airspace procedures: separation standards, clearance in and out, and VFR-on-top	7110.65 ch 9 sec 3	Operations	Compliant	26-Nov-2021	
151	Special VFR	Controllers use standard procedures and phraseology for Special VFR operations	7110.65 ch 7 sec 5	Operations	Not Observed	26-Nov-2021	
152	Speed Adjustments	Controllers use standard speed control application, methods, minima, and phraseology	7110.65 ch 5 sec 7	Operations	Compliant	26-Nov-2021	
153	Strip Marking	Controllers use standard flight progress strip marking	7110.65 par 2-3-1 through 2-3-3 and 2-3-5 through 2-3-10	Operations	Compliant	26-Nov-2021	
154	Supplemental Duties	Supplemental duties are performed as	7210.3 ch 18 sec 4	Operations	Compliant	26-Nov-2021	

id	Item	Description	Reference	Evaluation Area	ECV		Mitigation Plan?
					Rating	Approval	
		required					
155	Supplemental Training	Training provided prior to effective date of new/revised procedures, regulations or equipment, etc.	3120.4 Ch 4 par 5C and Appendix A	Training	Compliant	26-Nov-2021	
156	System Service Review (SSR)	SSRs are conducted and documented as required and events were documented and closed	7210.634 ch 4	Quality Control	Compliant	26-Nov-2021	
157	Systemic Issue Reviews (SYSIR)	SYSIRs are conducted when issues that have potential system impact have been identified and are completed in accordance with applicable directive	7210.634 par 4-5	Quality Control	Compliant	26-Nov-2021	
159	TCAS/TAWS	Controllers handle TCAS/TAWS resolution advisories and reporting as required	7110.65 par 2-1-28	Operations	Informational	26-Nov-2021	
162	TM Responsibilities of FLM/CIC and ATCS	FLM/CICs and ATCSs work to manage flows of traffic as required	7110.65 par 11-1-2b and c	Operations	Compliant	26-Nov-2021	
164	Traffic Advisories	Controllers apply traffic advisories as required	7110.65 par 2-1-21	Operations	Compliant	26-Nov-2021	
165	Traffic Management Duties and Responsibilities	TMUs are in compliance with applicable standard operating procedures	7110.65 par 11-1-2; 7210.3 par 18-2-4a and b	Operations	Compliant	26-Nov-2021	
166	Traffic Management Initiatives (TMIs)	System capacity and traffic demands are evaluated and initiatives are implemented as necessary	7210.3 par 18-7	Operations	Compliant	26-Nov-2021	
167	Traffic Management Reviews (TMR)	TMRs are conducted as applicable in order to identify issues that may impact system efficiency	7210.634 par 4-3	Quality Control	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
170	Vectoring to Final Approach	Aircraft were vectored to the final approach course to intercept at the applicable point using proper procedures and phraseology	7110.65 par 5-9-1 through 5-9-3	Operations	Compliant	26-Nov-2021	
174	VFR-on-Top	Controllers use standard procedures and phraseology for applying VFR-on-top	7110.65 par 7-3-1; 7-3-2 and 9-3-3	Operations	Not Observed	26-Nov-2021	
176	Visual Approaches	Controllers use standard procedures and phraseology for applying Visual Approaches	7110.65 ch 7 sec 4	Operations	Compliant	26-Nov-2021	
178	Visual Separation	Controllers use standard procedures and phraseology for the application of visual separation	7110.65 par 7-2-1b	Operations	Not Observed	26-Nov-2021	
179	Wake Turbulence	Controllers apply standard separation and advisories for flights impacted by wake turbulence	7110.65 par 2-1-19; 2-1-20 and 5-5-4e; N JO 7110.582	Operations	Compliant	26-Nov-2021	
182	Weather Coordinator	WC performs duties as required	7210.3 par 6-3-1; 18-2-4b4; 18-26-3; 18-26-4b and 18-4-4	Operations	Informational	26-Nov-2021	
184	Weather Familiarization	Controllers/Specialists become familiar with pertinent weather information when coming on duty, and stay aware of current weather information needed to perform ATC duties	7110.65 par 2-6-1	Operations	Noncompliant - Low	26-Nov-2021	
186	Weather Processing	Receipt and dissemination of weather products	7110.65 par 2-9-2c and d; 7210.3 par 10-3-1	Operations	Compliant	26-Nov-2021	

				Evaluation Area	ECV		Mitigation Plan?
id	Item	Description	Reference		Rating	Approval	
187	Weather/Chaff Services	Controllers use correct procedures and phraseology for reporting weather and chaff information to pilots and other affected facilities	7110.65 par 2-6-4	Operations	Compliant	26-Nov-2021	Mitigation

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ZJX R30 Volume 11/1/23 through 11/30/23



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Center Area Throughput Dashboard



Dates Available: 10/8/2022 to 4/9/2024

Op Date: (Multiple values) Day of Week: (All) Start Time: 08:00 End Time: 07:45 Centers: ZJX Area Name: WEST Center / Sector: ZJX30

WX Score Legend

0-2
3-4
5-6
7-8
9-10

Sector Legend

0% - 89.9% of MAP
90% - 100% of MAP
> 100% of MAP

Area Legend

<97th Pctl Peak Load
97th-99th Pctl Peak Load
>99th Pctl Peak Load

Sector Loading by Quarter Hour		DATE		Percent View																																																																							
				11:00	11:15	11:30	11:45	12:00	12:15	12:30	12:45	13:00	13:15	13:30	13:45	14:00	14:15	14:30	14:45	15:00	15:15	15:30	15:45	16:00	16:15	16:30	16:45	17:00	17:15	17:30	17:45	18:00	18:15	18:30	18:45	19:00	19:15	19:30	19:45	20:00	20:15	20:30	20:45	21:00	21:15	21:30	21:45	22:00	22:15	22:30	22:45	23:00	23:15	23:30	23:45	00:00	00:15	00:30	00:45	01:00	01:15	01:30	01:45	02:00	02:15	02:30	02:45	03:00	03:15	03:30	03:45	04:00	04:15		
ZJX	WEST	11/30/2023	30	7	10	11	6	11	11	17	19	24	12	8	6	8	7	12	10	12	13	12	8	10	15	13	6	7	10	12	13	8	7	8	12	15	11	10	12	14	22	22	15	13	14	17	16	13	10	12	24	25	19	12	9	11	13	17	14	11	16	15	16	14	17	14	16	13	10	14	16	14	15	17	11
		11/29/2023	30	7	10	8	13	13	12	18	28	29	19	13	15	18	12	9	16	20	16	13	8	10	12	11	11	13	13	11	12	10	13	14	15	17	21	21	21	18	15	16	17	19	18	15	20	21	18	17	23	21	19	13	11	11	14	20	19	18	21	15	12	15	16	13	10	14	16	14	15	17	11		
		11/28/2023	30	7	13	14	11	16	15	18	16	22	19	16	12	11	10	9	12	19	19	12	7	6	13	13	10	12	12	13	13	9	13	14	13	13	16	22	22	16	12	13	18	18	12	19	20	17	17	17	15	21	22	14	15	15	14	15	17	11	14	13	10	13	17	17	16	19	21	19	16	15	15		
		11/27/2023	30	7	13	13	14	19	16	16	25	26	21	10	16	20	16	12	18	17	19	19	12	12	14	14	11	12	11	10	10	16	16	17	18	17	14	16	16	15	17	21	17	19	20	21	23	21	20	19	14	16	17	18	19	21	17	21	18	18	18	26	23	13	13	18	20	19	18	20	20	16	16		
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 **ATO SysOps**
PERFORMANCE ANALYSIS

Area Legend

- <97th Pctl Peak Load
- 97th-99th Pctl Peak Load
- >99th Pctl Peak Load

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Area Legend

- <97th Pctl Peak Load
- 97th-99th Pctl Peak Load
- >99th Pctl Peak Load

ZJX WEST

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WX Score Legend

0-2	9-1
3-4	
5-6	
7-8	

Sector Legend

- 0% - 89.9% of MAP
- 90% - 100% of MAP
- > 100% of MAP

Area Legend

- <97th Pctl Peak Load
- 97th-99th Pctl Peak Load
- >99th Pctl Peak Load

Percent View

		TOTALS		11:00		11:15		11:30		11:45		12:00		12:15		12:30		12:45		13:00		13:15		13:30		13:45		14:00		14:15		14:30		14:45		15:00		15:15		15:30		15:45		16:00		16:15		16:30		16:45		17:00		17:15		17:30		17:45		18:00		18:15		18:30		18:45		19:00		19:15		19:30		19:45		20:00		20:15		20:30		20:45		21:00		21:15		21:30		21:45		22:00		22:15		22:30		22:45		23:00		23:15		23:30		23:45		00:00		00:15		00:30		00:45		01:00		01:15		01:30		01:45		02:00		02:15		02:30		02:45		03:00		03:15		03:30		03:45		04:00		04:15	
ZIX	WEST	2/29/2024	13																																	4	8	7			9	16	12	18	17	15	14	19	20	15	8	9	18	24	23	9	10	22	24	21	24	22	19	20	19	23	21	18	19	12	24	23	20	18	2	20	20	17	20	17	16	18	14	16	19	21	25	28	16	15	17	17	10	13	16	17	15	13																																													
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 **ATO SysOps**
PERFORMANCE ANALYSIS

- <97th Pctl Peak Load
- 97th-99th Pctl Peak Load
- >99th Pctl Peak Load

ZJX	WEST
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