

AVIATION PROJECT PLAN

PROJECT INFORMATION

Project Name	Proficiency Flights	Agency	MN DNR
Project Type	Proficiency	Project Date	08/27/23AD
Briefing Location	HTB	Briefing Time	1100
Agency Coordinator	Rob Johnson	Phone Number	
Project Coordinator	Ron Alarcon	Phone Number	
Local Dispatch	Hibbing Tanker Base	Phone Number	
MNCC Air Desk	Fire Center	Phone Number	

PROJECT PURPOSE

To ensure readiness of aircraft, pilot, and crew by conducting bucket practice at Carey Lake and Hibbing Tanker Base.

PROJECT LOCATION

General Location	Carey Lake & HTB Hibbing, MN							
Legal Description	Forty	NE/NE	Section	14	Twp	57	Rng	20
Project Lat / Long	Lat	47 25.355		Long	92 49.784			

HELIBASE / HELISPOT

General Location	Hibbing Tanker Base							
Legal Description	Forty	NW/NE	Section	26	Twp	57	Rng	20
Helibase	Lat	47 23.47		ong		92 50.15		
Helispot	Lat	47 25.548		ong		92 49 .618		
	Lat			ong				
	Lat			ong				
	Lat			ong				
	Lat			ong				
	Lat			ong				

POSITION	PERSONNEL	PHONE NUMBER
Helicopter Manger	Ron Alarcon	
Helitack Crew	Brendon williams / Jim Mcue	
Pilot	Mike Burgad	
Fuel Truck Driver	Dan Bohlman	
Helitack Crew		

COMMUNICATIONS PLAN

FERRY FLIGHT

Frequency Name	Contact	Rx	Tone	Tx	Tone
Northeast Digital	Hibbing Tanker Bas	154 860	\$40B	159 383	\$40B

AIR TO GROUND OPERATIONS

Frequency Name	Contact	Rx	Tone	Tx	Tone
DNR A/G 1	Helitack	151 340	110 9	151 340	110.9
DNR A/G 1	Helitack	151 340	110 9	151 340	110.9

GROUND OPERATIONS

Frequency Name	Contact	Rx	Tone	Tx	Tone
DNR A/G 1	Helitack	151 340	110 9	151 340	110.9

AIR TO AIR

Frequency Name	Contact	Freq	Comments
AIR TO AIR	Aircraft	122 925	
Hibbing Airport Unicom	Aircraft	123 000	Aviation Traffic

FUEL TRUCK

Frequency Name	Contact	Rx	Tone	Tx	Tone
DNR A/G 1	Helitack/Aircraft	151.34	110.9	151.340	110 9

COMMUNICATION NARRATIVE

Flight follow with Hibbing Tanker Base on Northeast Digital and 800 AG1 as back up. Flight Follow local on scene with helitack crew on DNR A/G 1.

TRANSPONDER 1200

If project is within 7 miles of the Canadian border contact the MNCC Aviation Desk.

AIRCRAFT & PILOT INFORMATION

Vendor

Brainerd Helicopter Service

Pilot

Mike Burgad

Pilot Card Exp.

3/1/2024

Helicopter Exp.

6/30/2024

Helicopter Make / Model

Bell 206 L4

Helicopter N#

19BH

Mission Type

Water bucket

Mission Type

Project Elevation

1353'

Temperature

22C

Download Utilized

no

HIGE

1184

HOGЕ - Non-Jett

1184

HOGЕ - Jett

1284

Daily Availability Rate

Flight Rate

Fuel Truck Rate

Per Diem Rate

Extended Standby

Special Use Cost

SUPPORT EQUIPMENT

(list quantities)

Extinguishers

Crash kit

First Aid kit

PFDs

Heli. Support kit

Radio Needs

PPE Needs

Resource Ordered Items

Helitack Inventory Items

Support Truck Supplied Items

Cargo nets / bulk sacks

Swivels / lead lines

Bathroom scale

Fiber tape / chute cord

Palm IR camera / kit

Long line kit

Sling straps

Hanging scale

Chainsaw / kit

Pump / kit

SUPPORT VEHICLES

Helicopter Fuel Truck

Crew Transportation

Support Truck

Other

Engine (dust abatement)

LOGISTICS PLAN

Water / Meals

Lodging

PROJECT NARRATIVE

Project Name

Proficiency Flights

Project Date

08/27/23AD

To ensure readiness of aircraft, pilot, and crew by conducting bucket proficiency/practice session at Carey Lake and Hibbing Tanker Baselllloooooopppllllooooo

RESOURCE CONCERNS / LIMITATIONS

Invasives - Location & Mitigation

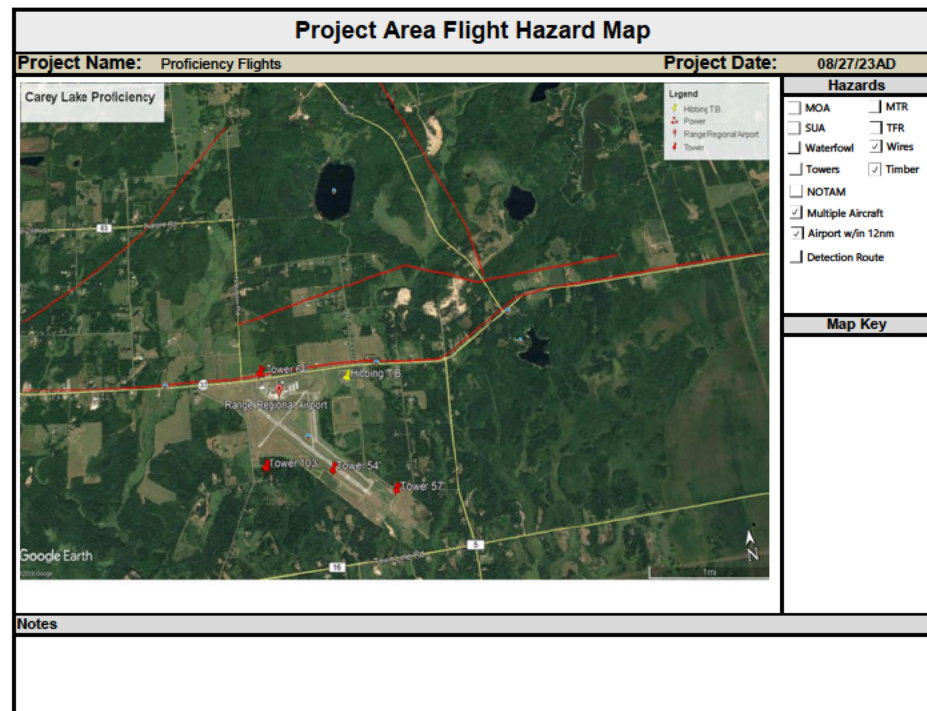
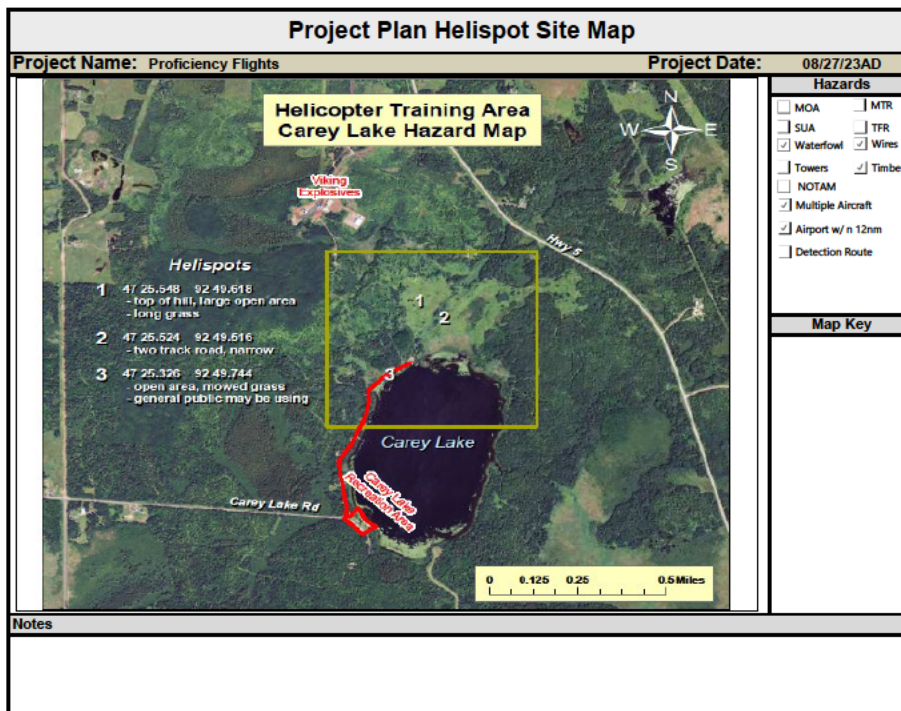
N/A

Fuel / Foam / Retardant

N/A

Historical Features

N/A



AVIATION PROJECT SAFETY PLAN

AVIATION PROJECT SAFETY PLAN																																			
HELIBASE / HELISPOT MISHAP RESPONSE Information & instructions will be sent / received through the HTB Dispatch Office. Ensure the dispatcher is briefed & and has a copy of the Aviation Project Plan. Crash rescue & first aid equipment will be located at HTB and will be made known to all personnel. If an incident were to occur, Ron Alarcon has been identified to supervise & coordinate response activities. On-site emergency response will be handled by the aircraft personnel & other project personnel as assigned. All response actions will provide for personnel safety first, minimize exposure as much as possible. Ensure site security is in place.		DISPATCH Hibbing Tanker Base	PHONE NUMBER																																
911 RESPONSE ADDRESS / LOCATION turn north on N.Dublin Rd follow for 1.1 miles turn right onto Carey lake rd keep left at the Y and follow to the end of road.)																																			
MEDICAL FACILITIES <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; background-color: yellow;">First Responders:</td> <td colspan="3">Hibbing Fire Dept</td> </tr> <tr> <td style="background-color: yellow;">Ambulance Service:</td> <td colspan="3">Hibbing Fire Dept</td> </tr> <tr> <td style="background-color: yellow;">Hospital:</td> <td>Hibbing</td> <td style="width: 15%;">Helipad:</td> <td>Yes</td> </tr> <tr> <td>Phone #:</td> <td></td> <td>Lat / Long</td> <td>47 24.60' x 92 55.80'</td> </tr> <tr> <td style="background-color: yellow;">Hospital:</td> <td>Virginia</td> <td style="width: 15%;">Helipad:</td> <td>Yes</td> </tr> <tr> <td>Phone #:</td> <td></td> <td>Lat / Long</td> <td>47 31.8' x 92 32.9'</td> </tr> <tr> <td style="background-color: yellow;">Burn Center:</td> <td>Miller Dwan Duluth</td> <td style="width: 15%;">Helipad:</td> <td>Yes</td> </tr> <tr> <td>Phone #:</td> <td></td> <td>Lat / Long</td> <td>46 47.60 x 92 05.90</td> </tr> </table>				First Responders:	Hibbing Fire Dept			Ambulance Service:	Hibbing Fire Dept			Hospital:	Hibbing	Helipad:	Yes	Phone #:		Lat / Long	47 24.60' x 92 55.80'	Hospital:	Virginia	Helipad:	Yes	Phone #:		Lat / Long	47 31.8' x 92 32.9'	Burn Center:	Miller Dwan Duluth	Helipad:	Yes	Phone #:		Lat / Long	46 47.60 x 92 05.90
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EMERGENCY HELICOPTER INFO Locations: Anoka, Alexandria, Brainerd, Bemidji, Cloquet, Eau Claire, Fargo, Hibbing, Hutchinson, Lakeville, Mankato, Princeton, Rochester, Redwood Falls, Roseau EMS Freqs: VHF-AM - 123.025 VHF-FM - (VMED) 155.340 Tx 156.7 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">State Patrol - notified or on standby for short haul?</td> <td>No</td> </tr> <tr> <td>Location</td> <td></td> </tr> </table> Other Aircraft <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 15%;">Tail #</th> <th style="width: 15%;">Agency</th> <th style="width: 20%;">Make/Model</th> <th style="width: 50%;">Location</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table>				State Patrol - notified or on standby for short haul?	No	Location		Tail #	Agency	Make/Model	Location																								
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Medical Incident Report

FOR A NON-EMERGENCY INCIDENT, WORK THROUGH CHAIN OF COMMAND TO REPORT AND TRANSPORT INJURED PERSONNEL AS NECESSARY.

FOR A MEDICAL EMERGENCY: IDENTIFY ON SCENE INCIDENT COMMANDER BY NAME AND POSITION AND ANNOUNCE "MEDICAL EMERGENCY" TO INITIATE RESPONSE FROM IMT COMMUNICATIONS/DISPATCH.

Use the following item to communicate situation to communications/dispatch.

- 1. CONTACT COMMUNICATIONS / DISPATCH** (Verify correct frequency prior to starting report) Ex: "Communications, Div. Alpha. Stand-by for Emergency Traffic."
- 2. INCIDENT STATUS:** Provide incident summary (including number of patients) and command structure.
Ex: "Communications, I have a Red priority patient, unconscious, struck by a falling tree. Requesting air ambulance to Forest Road 1 at (Lat/Long). This will be the Trout Meadow Medical, IC is TFLD Jones. EMT Smith is providing medical care."

Severity of Emergency / Transport Priority	☐ RED / PRIORITY 1 Life or limb threatening injury or illness. Evacuation need is IMMEDIATE Ex: Unconscious, difficulty breathing, bleeding severely, 2° – 3° burns more than 4 palm sizes, heat stroke, disoriented. ☐ YELLOW / PRIORITY 2 Serious Injury or illness. Evacuation may be DELAYED if necessary. Ex: Significant trauma, unable to walk, 2° – 3° burns not more than 1-3 palm sizes. ☐ GREEN / PRIORITY 3 Minor Injury or illness. Non-Emergency transport Ex: Sprains, strains, minor heat-related illness.	
Nature of Injury or Illness & Mechanism of Injury		Brief Summary of Injury or Illness (Ex: Unconscious, Struck by Falling Tree)
Transport Request		Air Ambulance / Short Haul/Hoist Ground Ambulance / Other
Patient Location		Descriptive Location & Lat. / Long. (WGS84)
Incident Name		Geographic Name + "Medical" (Ex: Trout Meadow Medical)
On-Scene Incident Commander		Name of on-scene IC of Incident within an Incident (Ex: TFLD Jones)
Patient Care		Name of Care Provider (Ex: EMT Smith)

3. INITIAL PATIENT ASSESSMENT: Complete this section for each patient as applicable (start with the most severe patient)

Patient Assessment: See IRPG page 106

Treatment:

4. TRANSPORT PLAN:

Evacuation Location (if different): (Descriptive Location (drop point, intersection, etc.) or Lat. / Long.) Patient's ETA to Evacuation Location:

Helispot / Extraction Site Size and Hazards:

5. ADDITIONAL RESOURCES / EQUIPMENT NEEDS:

Example: Paramedic/EMT, Crews, Immobilization Devices, AED, Oxygen, Trauma Bag, IV/Fluid(s), Splints, Rope rescue, Wheeled litter, HAZMAT, Extrication

6. COMMUNICATIONS: Identify State Air/Ground EMS Frequencies and Hospital Contacts as applicable

Function	Channel Name/Number	Receive (RX)	Tone/NAC *	Transmit (TX)	Tone/NAC *
COMMAND					
AIR-TO-GRND					
TACTICAL					

7. CONTINGENCY: Considerations: If primary options fail, what actions can be implemented in conjunction with primary evacuation method? Be thinking ahead.

8. ADDITIONAL INFORMATION: Updates/Changes, etc.

REMEMBER: Confirm ETA's of resources ordered. Act according to your level of training. Be Alert. Keep Calm. Think Clearly. Act Decisively.

MEDICAL PLAN (ICS 206 WF)

Operational Risk Assessment Worksheet

Project Title: Proficiency Flights						
Mission - If multiple missions are to be performed, select the one mission with the highest risk level		Airspace - Select any that apply		The following categories are dynamic and may change during the course of any project or mission. These hazards should be re-scored any time conditions or mission parameters change.		
Personal or Cargo Transport - Point-to-Point	1	Multiple Aircraft participating in project/mission	2			
Personal or Cargo Transport- Non point-to-point, to improved remote sites	2	Mission occurs along flight corridors or within controlled airspace	3			
Personal or Cargo Transport - to unimproved remote sites	3	Mission occurs within Military Operations Area (MOA) or transects Military Flight Routes	4			
Low Level Flight (below 500 ft. AGL)	4	Subtotal:	0			
External Load/ Longline (including bucket ops)	5					
Other						
Subtotal:	5					
Project Complexity - select one		Pilot Rest (select one)				
1 or 2 mission types necessary to complete project	1	Pilot has had a day off w/in the last 7 days	1			
3 or 4 mission types necessary to complete project	2	Pilot has had no day off w/in the last 7 days	2			
5 or more mission types to complete project	3	Pilot has had no day off w/in the last 12 days	3			
Missions are complex, unfamiliar, or challenge the skills and knowledge of Flight Mgr. and/or Pilot	5	Subtotal:	1			
Subtotal:	1					
Initial Urgency - select one		Pilot Currency - select one				
No timeconstraints - conduct at next opportunity	1	Pilot has flown this mission w/in past 15 days	1			
Needed ASAP - essential for crew work	2	Pilot has flown this mission w/in past 30 days	2			
URGENT - Before nighfall	3	Pilot has flown this mission w/in past 60 days	3			
Life and Death Situaion	5	Pilot has flown this mission over 60 days ago	4			
Subtotal:	1	Subtotal:	2			
Aircraft Performance (select one)		Terrain (select one that repersents the majority of flight operations)				
Density Altitude below 3,500 ft	1	Flat to rolling terrain with available suitable landing options	1			
Density Altitude 3,501 - 7,500 ft	2	Boggy Terrain/ limited landing areas	2			
Density Altitude 7,501 - 10,000 ft	3	Mountainous terrain with limited landing areas	3			
Density Altitude greater that 10,000 ft	5	Subtotal:	1			
Subtotal:	1					
Column Total: 8		Column Total: 4				
		Cumulative Score / Risk Levels				
		Low	Medium	Serious	High	
		0-15	16+31	32-47	47+	
		Total Score				
		Column 1	Column 2	Column 3	Column 4	
		13	12	12	12	
		Other Hazards / Developing Conditions (select any that apply)				
		Mission has changed or been ammended from original plan	2	2	2	2
		Comm Plan has changed and has not been confirmed with local dispatch	3	3	3	3
		Provided aircraft make/ model has less performance than the planned aircraft or due to changing weaher conditions	3	3	3	3
		Time pressures escalate, unable to complete mission in the time available	3	3	3	3
		Missions are unscheduled or no plan is in place	5	5	5	5
		Formerly unidentified hazards are discovered and unmittigated	NO- G	NO- G	NO- G	NO- G
		Subtotal:				
		Column Total: 1 0 0 0				

AVIATION RISK MANAGEMENT WORKSHEET

Chart 3-1: Risk Assessment Matrix				
Likelihood	IV Negligible	III Marginal	II Critical	I Catastrophic
Frequent - A			4	
Probable - B		3		HIGH
Occasional - C		2	SERIOUS	
Remote - D	1	MEDIUM		
Improbable - E	LOW			

Pre-Mitigation Hazards - Describe the hazard & rate	Probability (A-E)	Effect (I-IV)	Risk Level
Operations within 2 miles of KHIB	Probable	Catastrophic	High
Low level operations (bucket ops)	Frequent	Critical	High
Power lines	Probable	Critical	High
General Public recreating	Occasional	Critical	High
Post-Mitigation Hazards - Describe the mitigation controls	Probability (A-E)	Effect (I-IV)	Risk Level
Pilot will monitor local unicom frequency throughout mission & ADS-B on Foreflight , groundcrew w/visual	Remote	Catastrophic	Serious
Use ground crew for marshalling and guiding of bucket drops	Remote	Marginal	Medium
High level & low level recon to identify and avoid identified hazards	Remote	Critical	Medium
Constant look out for General public .	Remote	Critical	Medium

GO / NO-GO CHECKLIST

Project Name	Proficiency Flights	Date	08/27/23AD
The helicopter operations for this project require the use of this checklist. If all items are not checked as satisfactory, and maintained in that state for the duration of the mission, operations will be suspended until the deficiency is mitigated.			
Project Plan Components:			
X	Project Plan Information and Project Narrative sheets have been completed.		
X	Project Maps have been completed.		
X	Emergency Plan has been completed.		
X	Project Expense Reports / Payroll - time tracking and coding system established and made known.		
Risk Assessment:			
	Initial Risk Score	13	Initial Risk Level
X	Current Risk Score	13	Current Risk Level
Briefings:			
X	Helicopter operations personnel briefed, emergency duties and responsibilities assigned/understood.		
X	Dispatch personnel have been briefed and emergency procedures / duties known and understood		
X	MNCC Aviation desk and / or Tanker Base personnel notified prior to commencing operations.		
Personnel:			
X	Personnel identified, assignments made, known and understood, including dispatch.		
X	Pilot and aircraft qualified for mission type.		
X	Qualified helitack personnel available for mission type and trainee positions identified.		
Operations:			
X	Flight Following procedures, frequencies and contacts are known and understood.		
X	Emergency Plan is prepared, briefed with all project personnel and a copy available to dispatch.		
X	Flight routes and minimum altitudes established for ferry and mission flights.		
X	Flight hazards identified and mitigated, including flight profile - affects of LTE, etc.		
X	Fueling area and procedures have been established.		
X	Load calculation and manifests are completed.		
X	Current and forecasted weather is conducive to meet project objectives.		
X	Airspace concerns have been mitigated.		
na	Procedures are being followed for operations that are within 7 nm of the Canadian border.		
X	Mitigations to minimize the spread of invasive species, aquatic and terrestrial, are established.		
Communications:			
X	Frequencies assigned for Flight Following, air-air, air-ground and ground operations.		
X	Radios and flight helmets tested prior to commencing flight operations.		
Landing Areas:			
X	Helispots have adequate approach and departure paths.		
X	Dust abatement is available if needed.		
X	Standards for remote landing areas discussed with pilot and flight crew.		
Go / No-Go Checklist Complete			
Project Manager Signature		Ron Alarcon	Date 8/27/2023
Pilot Signature		Mike Burgad	Date 8/27/2026

KNEEBOARD



COMMUNICATIONS

Ferry Flt.	Contact	Rx	Tone	Tx	Tone
Northeast Digita	Hibbing Tanke	154.86	\$40B	159.3825	\$40B
Air to Ground	Contact	Rx	Tone	Tx	Tone
DNR A/G 1	Helitack	151.34	110.9	151.34	110.9
Ground Ops.	Contact	Rx	Tone	Tx	Tone
DNR A/G 1	Helitack	151.34	110.9	151.34	110.9
Air to Air	Contact	Frequency		Notes	

LOCATIONS

Name	Lat.	Long
Helibase	47 23.47	92 50.15
Helispot	47 25.548	92 49 .618
TRANSPONDER	1200	

NOTES:

Air to Air Frequency is 122.925
 Airport Unicom is 123.0

FUNDING CODES FOR PROJECT PERSONNEL SALARY

FY	FUND	FIN DEPT ID	APPROP ID	CC 1	CC2
BUS	PROJECT	ACCOUNT	SOURCE		

COMMENTS

DNR FORESTRY PER DIEM EXPENSES

Name	Lodging	Meals	Mileage Cost	Total	Grand Total
				\$0.00	\$0.00
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	

FUNDING CODES FOR PROJECT PERSONNEL PER DIEM

FY	FUND	FIN DEPT ID	APPROP ID	CC1	CC2
BUS	PROJECT	ACCOUNT	SOURCE		

COMMENTS

MN DNR Forestry – SWIFT Cost Coding for Aviation

F	F - D - 1 ID	ID	C - 1	C - 2

Fund 1000- Division of Forestry - Normal Operations
2001- Reimbursable Operations with Partners

Fin Dept ID R2933711 – DNR GLFFC & Federal Partners (except USFS wildfires)
R2933777 – All out-of-State (and in-State USFS wildfires) except GLFFC
(Includes all fires that are billed through USFS State & Private)

ID R293008 - Direct Appropriation – (when Fund is 1000)
R293009 – Open Appropriation – (when Fund is 1000)
R293232 – when Fin Dept ID is R2933711 – (when Fund is 2001)
R293236 – when Fin Dept ID is R2933777 – (when Fund is 2001)

Agency Cost 1 23121- Pre-Suppression 23114- Prescribed Burning
23131- Direct Fire Suppression 23181- Air Operations
23141- Indirect Fire Suppression 23182- Tanker Base Operations
23151- Interagency Fire 23183- Helicopter Operations

Agency Cost 2 Common Agency Cost 2 Codes for Aviation

131FS- MIFC	13BHC- Bemidji Helibase
130TB- Anoka Tanker Base	13KHC- Brainerd Helibase
133TB- Warroad SEAT Base	13PHC- Cloquet Helibase
134TB- Brainerd Tanker Base	13LHC- Hibbing Helibase
135TB- Hibbing Tanker Base	13KHC- Hill City Helibase
136TB- Bemidji Tanker Base	13VHC- Princeton Helibase
137TB- Princeton SEAT Base	13DHC- Roseau Helibase
138CL- CL-215 Operations	13SHC- Hockley Helibase
	13_HC- CWN Helicopters*

*CWN Helicopters-fill the blank with the Area ID for the designated base.

Explanation of Agency Cost 2 Codes

- 1st & 2nd Digits (13XX) are to identify cost coding for DNR Forestry
- 3rd Digit (XX XX) describes location- (Forestry or Non-Forestry)

Number- MIFC Statewide Letter-specific Area / Land Unit Agency

Area	ID	Area	ID
111- Bemidji	B	244- Sandstone	S
117- Blackduck	C	245- Tower	N
121- Warroad	D	251- Cloquet	P
121- Brainerd	E	252- Twin Harbors	Q
142- Buckton	F	261- Littlefork	R
161- Park Rapids	G	312- Little Falls	V
221- Deer River	J	341- Becker	S
232- Alton	K	351- Cambridge	Y
234- Hibbing	L		

- 4th & 5th Digits (XXX) describes type / location of activity

4th & 5th Digits- Agency Cost 2 Codes Numbers Letters or a Combination

Numbers- MIFC Projects- For Interagency fires natural disasters or special projects- contact MIFC Dispatch or HOS for the assigned code
Examples 13101 13102 13103 etc.
13-DNR Forestry, 13-MIFC, 13-assigned code

Letters- FS- Fire Pre-Suppression- For a 1 Fire Protection Activity time or costs that are not directly related to a specific fire or natural disaster

MS- Misc. Fire- For State of Minnesota Fires (less than 100 acres in size) and for fires which are controlled within a one burning period

HC- Helicopter Support- For Helicopter Program activities

TB- Tanker Base- For Tanker Base support activities

CL- CL-215- For CL-215 support activities

PR- Prevention- For a 1 Fire Prevention Activity time or costs that include Fire Prevention Burning Permit System and Firewise

Combination- Area Fires- For State of Minnesota Fires (100 acres or size or larger*) and are not controlled within one burning period- contact Area for assigned code
Examples 13B01 13B02 13B03 etc.
13-DNR, B- Bemidji Area, 01-assigned code

*Not including large but inconsequential swam and grass fires. Individual fire codes should be reserved for complex or expensive fires where a record of costs may be needed for cost collection or court.

Aircraft, Support Trucks, Vendor Per Diem and Miscellaneous Costs

Cost Coding for Fire Suppression

Availability Stand-by Ferry for Pre-position and Training

Fund	Fin Dept ID	Agency ID	Agency Cost 1	Agency Cost 2
1000	R2933711	23121	13BHC	

* Example - code for the Bemidji Helibase

Fire Suppression - DNR Fires less than 100 acres (or non-complex fires)

Fund	Fin Dept ID	Agency ID	Agency Cost 1	Agency Cost 2
1000	R2933711	R293008 or 00	23131	13BMS*

* Example - code for a Bemidji Area fire less than 100 acres

Fire Suppression - DNR Fires more than 100 acres or complex fires

Fund	Fin Dept ID	Agency ID	Agency Cost 1	Agency Cost 2
1000	R2933711	R293008 or 00	23131	13B04*

* Example - code for Bemidji Area fire more than 100 acres Area assigned number is 0

Fire Suppression – For fires with Inter-Agency partners

Fund	Fin Dept ID	Agency ID	Agency Cost 1	Agency Cost 2
2001	R2933711	R293232	23132	13102*

* Agency Cost 2 Incident Number- assigned by MIFC

Fund	Fin Dept ID	Agency ID	Agency Cost 1	Agency Cost 2
2001	R2933777	R293236	23132	13103*

* Agency Cost 2 Incident Number- assigned by MIFC

Cost Coding for Non-Fire Projects

Fund	Fin Dept ID	Agency ID	Agency Cost 1	Agency Cost 2
1000	R2933711	R293008 or 00	23132	13104*

* Agency Cost 2 Incident Number- assigned by MIFC

Within the DNR an expenditure correction is completed to record these costs using the Agency Cost 2 code and the requesting Division's codes

- Helicopter flight time
- Fuel Truck mileage rates extended standby and misc. costs
- Per diem for helicopter driver and mechanic according to the contract.
- The daily availability (if on a fire suppression contract) is not charged to the project

Fund	Fin Dept ID	Agency ID	Agency Cost 1	Agency Cost 2
2001	R2933711	R293232	23132	13105*

* Agency Cost 2 Incident Number- assigned by MIFC

- Helicopter flight time
- Fuel Truck mileage costs
- Per diem and extended standby (if appropriate) for the pilot driver and mechanic
- Daily availability in some circumstances depending on agreements in place